

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

11 January 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 16th January 2024 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 987.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 988.0 Public Forum** for parishioners and reports by Unitary Councillors
- 989.0** To approve the minutes of the Meeting of the Parish Council held on 10th October 2023
- 990.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- Flood Warden, Climate Group, High Street – if any update available
 - War memorial cleaning – likely to commence on 6 May
- 991.0 To deal with general correspondence which may require a decision**
- 991.1 To consider writing to the management company and Bovis re litter bin emptying and flooding of the play area on the new development
- 991.2 To consider speakers at the Annual Parish Meeting being held on Tuesday 23rd April 2024 in the Millennium Hall
- 991.3 To consider putting a bin by the seat in Nether Lane – likely conservation area approval required and also the expense of emptying it ongoing.
- 991.4 To consider what the Council can do to conserve and enhance biodiversity in the area
- 991.5 To consider asking WNC/Unitary Cllrs about the press release of 13th June 2022 regarding Kier's new contract 'parishes should be seeing immediate improvements to roads and signage... ' Nothing has been seen in Flore!
- 991.6 To understand the current situation regarding the 'flying the flags' project and to consider any issues that may need Parish Council support
- 991.7 To note the draft minutes of the recent meeting with EDF
- 991.8 To consider whether any Councillors wish to undertake NCALC training courses
- 992.0 FINANCIAL/ADMIN MATTERS**
- 992.1 Finance update, including income received since last meeting
- 992.2 Internal control. Report on procedures since last meeting
- 992.3 Budget/Precept. To consider the budget and Precept request for 2024/25

993.0 ACCOUNTS FOR PAYMENT:**Paid December 2023**

David Brown	Mowing Bovis meadow area	72.00
Millennium Hall	Oct/Nov/Dec library rent	75.00
K Baines	Chair allowance	200.00
Halkett	Salary	724.67
HMRC	PAYE	201.61
Halkett	Office rent	17.00
Design to Print	Messenger – November	132.00
SSE	Street electricity lighting (DD)	143.11
Rapido	Messenger – December	180.00
Unity Trust	Service Charge	18.00
		1763.39

January 2024

Salix	Street light loan repayment	1829.42
Halkett	Salary	724.67
HMRC	PAYE	201.61
Halkett	Office rent	16.50
T Drinkwater	Strimming – memorial garden	100.00
SSE	Street electricity lighting (DD)	148.05
Weedon Bec PC	Office costs incl SLCC membership/broadband/office running	277.67
	Total	3297.92

994.0 PLANNING

- 994.1 Application: 2023/8070/OUT. 1 High Street. Outline application (with all matters reserved apart from access) for a single detached dwelling with garage
- 994.2 Application: 2024/0057/FULL. Rhoden, 10 Flore Hill. New Annex

995.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 995.1 Brodie Lodge Playing Field
- 995.2 Millennium Hall
- 995.3 Commonwealth Flags and Disaster Relief Fund
- 995.4 Charities

996.0 CORRESPONDENCE RECEIVED

- a. Bovis/Resident Correspondence on bins on Bovis site 991.1
- b. WNC Budget/Precept. 992.3
- c. WNC Planning application. 994.1
- d. NCALC Biodiversity 991.4
- NCALC Updates and Training
- WNC Town & Parish Briefing
- WNC Media Updates
- WNC weekly planning register
- ACRE newsletter

997.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**Items for next meeting/s**

Date of next full Council meetings: February 13th, March 12th

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
16th JANUARY 2024 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Tom Higginson, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
5 Members of the public present
Unitary Cllrs Mr Phil Bignell, Mr Charles Morton

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Miss Freya Davies

Chair: Mrs Kathryn Baines

987.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
988.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Resident: Requesting help with the dog bin issues on Bovis site. 991.1 • Resident: Mentioned the trees on Hillside had been cut back to the electric cables but now guesses the electricity people will have to do the rest. • 2 Residents: Came to listen to the discussion on planning applications 10 Flore Hill • Resident: Had nothing to say • Cllrs Bignell/Morton: Mentioned that Storm Henk had caused many issues and evacuation of Billing Aquadrome. Budget is out for consultation till Feb, looking at 2.99% rise generally plus 2% for adult social care. There is a new policy for taxis and the pothole machine is ready to go 	
989.0	To approve the minutes of the Meeting of the Parish Council held on 14th November 2023. The minutes were agreed as an accurate record of the meeting.	
990.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: Cllr Thomason sent through a detailed report and picked out a few issues ongoing. Thanks were given to Cllr Thomason for all the work he puts in to this. • War Memorial cleaning to be carried out on 6th May. 	
991.0	GENERAL CORRESPONDENCE	
991.1	Bovis site: Council to write to the management company and copy in Bovis re the emptying of the dog bin. A separate letter to be sent to Bovis regarding the flooding of the play area.	Clerk
991.2	Annual Parish Meeting: Councillors to think about who they could ask, suggestions were Farming Community, EDF, School.	Feb agenda
991.3	New litter bin: Cllr Littlewood has a bin and would let us know what type. To place one by the seat on Nether Lane.	Cllr Littlewood
991.4	Conserve & Enhance Biodiversity. Council already has a climate group who have a biodiversity plan in place. Clerk to speak to leader and see if items on the suggested plan could be incorporated in the Flore biodiversity ideas	Clerk
991.5	WNC press release regarding improvements to roads in parishes. Noted that WNC has surfaced Hillside Road and sorted out Brockhall Road drains.	
991.6	Flag project: Noted that this is likely to be shelved for a while although another inclusion in the Messenger would be undertaken	Cllr Baines
991.7	EDF meeting. Noted, minutes to be sent to Upper Heyford. It was noted that EDF has sent through some further answers to the questions. Clerk to speak to Wicken PC to see about their Trust and if necessary set up a zoom meeting	Clerk
991.8	NCALC training courses. Noted, Cllrs to let clerk know if they want to undertake anything.	
992.0	FINANCIAL MATTERS	
992.1	Finance update. It was reported that as at 31 st December the Council had £44,337.27 in the bank account. There was no income received. There were no matters arising. Figures accepted.	
992.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	
992.3	Budget/Precept: Figures were provided to all Councillors following the Finance Group's meeting, for consideration. Resolved: Following discussion of the submitted proposals, Council accepted the budget figure of £40,870 for 2024/25. The Precept figure will be the same. This figure is a 3.42% rise on last year's figures.	

982.0 | ACCOUNTS FOR PAYMENT Paid 18th December 2023

David Brown	Mowing Bovis meadow area	72.00
Millennium Hall	Oct/Nov/Dec library rent	75.00
K Baines	Chair allowance	200.00
Halkett	Salary	724.67
HMRC	PAYE	201.61
Halkett	Office rent	17.00
Design to Print	Messenger – November	132.00
SSE	Street electricity lighting (DD)	143.11
Rapido	Messenger – December	180.00
Unity Trust	Service Charge	18.00
		1763.39

January 2024

Salix	Street light loan repayment	1829.42
Halkett	Salary	724.67
HMRC	PAYE	201.61
Halkett	Office rent	16.50
T Drinkwater	Strimming – memorial garden	100.00
SSE	Street electricity lighting (DD)	148.05
Weedon Bec PC	Office costs incl SLCC membership/broadband/office running	277.67
	Total	3297.92

994.0 | PLANNING

- 994.1 Application: 2023/8070/OUT. 1 High Street. Outline application (with all matters reserved apart from access) for a single detached dwelling with garage. Object: The Parish Council objects to this application which is outside the development boundary and contrary to policy F2 of the Neighbourhood Plan
- 994.2 Application: 2024/0057/FULL. Rhoden, 10 Flore Hill. New Annex. Comment: The proposal is described as an annex to the main house but in the absence of a Design statement would appear not to be supplementary to the principal dwelling. However, it may also be considered as an extension (without a separate address) in which case Policy F6 of our Neighbourhood Plan may be applicable.

995.0 | REPORTS FROM VILLAGE ORGANISATIONS

- 995.1 Brodie Lodge. Nothing to report
- 995.2 Millennium Hall. Nothing to report
- 995.3 Commonwealth Flags and Disaster Relief Fund: One flagstaff needs a bolt realigning. A bollard around the War memorial seems to have a small crack in. Both to be looked at.
- 995.4 Charities: Nothing to report

996.0 | CORRESPONDENCE RECEIVED

- a. Bovis/Resident Correspondence on bins on Bovis site 991.1
- b. WNC Budget/Precept. 992.3
- c. WNC Planning application. 994.1
- d. NCALC Biodiversity 991.4
- NCALC Updates and Training
- WNC Town & Parish Briefing
- WNC Media Updates
- WNC weekly planning register
- ACRE newsletter

997.0 | CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- EDF: Further update on questions asked at meeting. Noted
- WNC: Consultation: Daventry Cycling & Walking Infrastructure Plan. Feb agenda
- Resident: Flags and memorial. Noted

Date of next meetings: 13th February, 12th March

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates

Annual Parish Meeting

Consultation: Daventry Cycling & Walking Infrastructure Plan

Flore Flag project – if information received

The meeting closed at 2047 hrs

Chair 13th February 2024

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

8th February 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 13th February 2024 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 998.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 999.0 Public Forum** for parishioners and reports by Unitary Councillors
- 1000.0** To approve the minutes of the Meeting of the Parish Council held on 16th January 2024
- 1001.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- Flood Warden, Climate Group, High Street – if any update available
 - To note the flagstaff has been securely fixed into the ground
 - To note the response from the management company on Bovis site re bin and response from Bovis re the play area.
 - Biodiversity. Climate group to look paperwork sent through and merge with our current plan.
 - To note that Cllr Bignell has called in the application of 1 High Street, Flore
 - To note no response was received re the Flore Flag project so back with organiser to make decision.
- 1002.0 To deal with general correspondence which may require a decision**
- 1002.1 To consider speakers at the Annual Parish Meeting being held on Tuesday 23rd April 2024 in the Millennium Hall – suggestions were Farming community, EDF and School – Cllrs to confirm speakers.
- 1002.2 To consider contacting WNC regarding the planting of trees/shrubs on the bypass and the plastic tubing that is blowing around.
- 1002.3 Consultation: Daventy Local Cycling & Walking Consultation Plan
Consultation: Transport Policy Statement 2024
- 1002.4 NCALC: Zoom meeting: WNC Local Plan Briefing, 27th Feb 10-11 am. To consider Cllrs attending this meeting
- 1002.5 To consider illegal parking on pavements in some streets in the village
- 1002.6 To consider the wet leaves on the footpath behind Brodie Lodge (to the school)

1003.0 FINANCIAL/ADMIN MATTERS

- 1003.1 Finance update, including income received since last meeting
- 1003.2 Internal control. Report on procedures since last meeting

1004.0 ACCOUNTS FOR PAYMENT:

SALIX	Loan repayment Declared Jan minutes – moved to Feb	1829.42
Halkett	Salary	724.67
HMRC	PAYE	201.61
Halkett	Office rent	17.00
Design to Print	Messenger printing	132.00
SSE	Street electricity lighting (DD)	TBC
		2904.70

1004.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 1004.1 Brodie Lodge Playing Field
- 1004.2 Millennium Hall
- 1004.3 Commonwealth Flags and Disaster Relief Fund
- 1004.4 Charities

1005.0 CORRESPONDENCE RECEIVED

- a. Bovis Dog bin and play areas. 1001
- b. Cllr Bignell Confirmation that planning application has been called in. 1001
- c. Climate Group Planting of trees/shrubs and plastic tubing on bypass. 1002.2
- d. WNC Consultations: Local Cycling Plan and Transport Policy 24. 1002.3
- e. NCALC Local plan zoom meeting. 1002.4
- f. Resident Illegal parking on footpaths. 1002.5
- g. Resident Request to know about noise issues. Passed to Environmental Health.
- h. WNC Dog fouling signs. Request to WNC for new signs as all Flore's have disappeared! Noted

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1006.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: March 12th, April 9th, APM Apr 23rd,

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
13th FEBRUARY 2024 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mr Kev Beasley, Mrs Kathryn Baines, Miss Freya Davies, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell, Mr John Thomason
 Members of the public present

Acceptance of Apologies for absence: Councillors: Mr Tom Higginson, Mrs Chris Littlewood, Unitary Cllrs Mr Phil Bignell and Mr Charles Morton

Chair: Mrs Kathryn Baines

998.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
999.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Unitary Cllr Bignell sent through an update re fly tipping, Energy Efficient Grant, School Transport, Purple Flag and recycling small items. Noted • Unitary Cllr Morton sent through a response from Highways re tree planting on the bypass. Noted, dealt with under item 1002.1 	
1000.0	To approve the minutes of the Meeting of the Parish Council held on 16th January 2024. The minutes were agreed as an accurate record of the meeting.	
1001.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: During the recent spell of bad weather, there were 6 reported drainage issues which are under investigation. John Cambell Close had flooding issues which are being dealt with by Orbit and The Mill flooded. Warden asked about obtaining a flood height guide for the Mill area. • Flagstaff, now securely fitted to ground. Noted • Bovis issues: Bovis Engineers are looking at the play equipment, Council requested a site meeting but nothing heard yet. Bin: New sign on the bin to say no dog waste. Dog waste can now legally go into any litter/dog bin. Photo sent to Bovis to speed up the request for a direct contact. Clerk to contact residents to chase Bovis/management company, as well. • Biodiversity. Climate group to look at paperwork. Noted • 1 High Street application – has been called in by the planning department WNC. • Flore Flag project: No response had been received by the Council but a resident/Cllr confirmed that he and his wife, will help out and have sorted out the flags in the Hall. Another helper would be great, Cllr Beasley to put something out on social media. 	Clerk/ Cllr Thomason Clerk
1002.0	GENERAL CORRESPONDENCE	
1002.1	Annual Parish Meeting. Speaker to be asked: School – Cllr Davies, Re – Cllr Beasley. Also Cllr Fellows will do a talk on the Crusader Community Boating	Cllrs Beasley/ Davies Clerk
1002.2	Tree planting on bypass and other issues regarding plastic tubing. Unitary Cllr Morton advised that WNC have carried out an inspection on the planting on the bypass and have indicated areas that require attention with a revised planting scheme to be implemented as soon as practically possible. Resident's letter regarding removal of tubing on older trees on the Flore bends was discussed and Cllr Fellows will attempt to remove some of them that are accessible and if the resident wanted to remove more, they could.	Clerk
1002.3	Consultation: Daventry Local Cycling & Walking plans. No comments although Cllrs to look through and put in personal comments, if necessary, Consultation: Transport Policy Statement 2023. No comments	
1002.4	NCALC meeting: WNC Local Plan. No Cllrs wished to undertake this meeting.	
1002.5	Illegal parking on footpaths. Resident's email re no access on footpaths in some streets – information to be placed in newsletter and Cllr Fellows to contact PCSO	Clerk/ Cllr Fellows
1002.6	Footpath behind Brodie Lodge. Noted.	

1003.0 FINANCIAL MATTERS

- 1003.1 Finance update. It was reported that as at 31st January the Council had £42,868.77 in the bank account. There was no income received. There were no matters arising. Figures accepted.
- 1002.2 Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.

1003.0 ACCOUNTS FOR PAYMENT Paid 13 February 2023

Salix	Street light loan repayment (rescheduled)	1829.42
Halkett	Salary	724.67
HMRC	PAYE	201.61
Halkett	Office rent	17.00
Design to Print	Messenger	132.00
SSE	Street electricity lighting (DD) (not received by meeting to be paid before next meeting and rescheduled.	TBC

Total 2904.70**1004.0 REPORTS FROM VILLAGE ORGANISATIONS**

- 1004.1 Brodie Lodge. A new, donated bench has been installed near the basketball area.
- 1004.2 Millennium Hall. Nothing to report
- 1004.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 1004.4 Charities: Nothing to report

1005.0 CORRESPONDENCE RECEIVED

- a. Bovis Dog bin and play areas. 1001
- b. Cllr Bignell Confirmation that planning application has been called in. 1001
- c. Climate Group Planting of trees/shrubs and plastic tubing on bypass. 1002.2
- d. WNC Consultations: Local Cycling Plan and Transport Policy 24. 1002.3
- e. NCALC Local plan zoom meeting. 1002.4
- f. Resident Illegal parking on footpaths. 1002.5
- g. Resident Request to know about noise issues. Passed to Environmental Health.
- h. WNC Dog fouling signs. Request to WNC for new signs as all Flore's have disappeared! Noted

NCALC Updates and Training
 WNC Town & Parish Briefing
 WNC Media Updates
 WNC weekly planning register
 ACRE newsletter

1005.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- Resident: Concern about plastic tubing around trees on Flore bends. Dealt with under 1002.2
- NCALC: Update on Planning Applications Noted
- WNC: WND/2022/1061 and 1062 – The Hollies, 4 Kings Lane has gone to appeal – Noted

Date of next meetings: 12th March, 9th April, APM 23rd April

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates

The meeting closed at 20257 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

7th March 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 12th March 2024 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

1007.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

1008.0 Public Forum for parishioners and reports by Unitary Councillors

1009.0 To approve the minutes of the Meeting of the Parish Council held on 16th January 2024

1010.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any update available
- To receive an update on the dog bin on Bovis site.
- To receive an update on the tree planting on the bypass
- To confirm that the School, Re and Crusader Boating Community speakers will attend the APM

1011.0 To deal with general correspondence which may require a decision

1011.1 To consider a .gov.uk domain and relevant emails

1011.2 Biodiversity policy: To consider the Council's biodiversity policy.

1011.3 Consultation: Air Quality – to consider commenting on

1011.4 To confirm the inclusion in the Kier 'draw' for 10 trees to help with the Woodland in the memorial garden

1011.5 To consider a resident's request that a seat, like the one in the brick shelter, be placed in the bus shelter at the top of Bricketts Lane

1012.0 FINANCIAL/ADMIN MATTERS

1012.1 Finance update, including income received since last meeting

1012.2 Internal control. Report on procedures since last meeting

1013.0 ACCOUNTS FOR PAYMENT:

SSE	Street electricity lighting – invoice received later than normal (retrospective – Jan payment)	153.01
Halkett	Salary	724.65
HMRC	PAYE	201.60
Halkett	Office rent	17.00
Design to Print	Messenger printing	132.00
NCALC	Leadership in the Community course	50.40
Millennium Hall	Rent for library Jan – Mar	75.00
Norse	New bin emptying Nether Lane – 12 months	380.16
Weedon Bec PC	Office costs inc tel/broadband	102.80

ICO	Data Protection Act registration	40.00
SSE	Street electricity lighting (DD)	153.01
	Total	1876.62

1014.0 PLANNING

1014.1 **Application: 2024/0844/LBC.** White Cottage. 7 Sutton Street. Listed Building Consent for total re-thatching of roof to dwelling

1014.2 **Application: 2024/1289/FULL** 12 Sears Close. Single storey rear extension and related external works

1014.3 Local Settlement Plan – To respond to the consultation regarding the Local Settlement Plan

1015.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

1015.1 Brodie Lodge Playing Field

1015.2 Millennium Hall

1015.3 Commonwealth Flags and Disaster Relief Fund

1015.4 Charities

1016.0 CORRESPONDENCE RECEIVED

- a. Bovis/Residents Correspondence regarding bin. 1010
- b. WNC Updated on tree planting on bypass. 1010
- c. NCALC Cabinet Office course to enable PC to have a .gov.uk domain 1011.1
- d. WNC Consultation - air quality. 1011.3
- e. WNC Offer of 10 trees to plant up woodland. 1011.4
- f. WNC Planning applications x 2. 1014.1/2
- g. WNC Local Settlement Plan for the village. 1014.3

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1017.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: April 9th, APM Apr 23rd,

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
12th MARCH 2024 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
 4 Members of the public present

Acceptance of Apologies for absence: Councillors: Mrs Kathryn Baines, Mr Kev Beasley
 Unitary Cllrs Mr Phil Bignell and Mr Charles Morton

Chair: Mrs Christine Littlewood

1007.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
1008.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Unitary Cllr Bignell sent through a report which included, SEND, Litter, Fostering, Housing Allocation and community spaces – noted. • Resident: Tree planting on the bypass – when is this and could any volunteers help out – Clerk to ask. • Resident: Nether Lane pot holes. When repaired, would they install kerb between grass and road. This is not likely to happen, they would just repair the holes • Resident: Had come along to support the biodiversity policy and answer any questions she could. 	
1009.0	To approve the minutes of the Meeting of the Parish Council held on 13th February 2024. The minutes were agreed as an accurate record of the meeting.	
1010.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: Noted that many drains/ditches had been reported as requiring work. No reports from High Street and Climate Groups • Bovis site. It is believed the bin will remain and possibly another bin being installed. They will be emptied by the management company • Bypass tree planting. Noted correspondence that an inspection has been carried out with a programme of work being undertaken in Autumn 2024 • Annual Parish Meeting. Noted speakers for APM. 	
1011.0	GENERAL CORRESPONDENCE	
1011.1	Gov.uk Domain. Cllr Fellows and Clerk advised about the recent course. Council not minded to undertake this at present but would wait to see how it progresses.	
1011.2	Biodiversity Policy. The Council thanked the Climate Group for their help with the Biodiversity Policy, which was discussed. Resolved: To adopt the policy.	Clerk
1011.3	Consultation: Air Quality. No comments from FPC	
1011.4	Kier Tree Draw. Agreed to submit an application for 10 trees.	Clerk
1011.5	Seat in bus shelter. Clerk to obtain prices for installing a seat in the bus shelter and agenda April.	Clerk
1012.0	FINANCIAL MATTERS	
1012.1	Finance update. It was reported that as at 29 th February the Council had £39,811.06 in the bank account. There was no income received. There were no matters arising. Figures accepted.	
1012.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	
1013.0	ACCOUNTS FOR PAYMENT	
	SSE Street light electricity supply (Feb)	153.01
	Halkett Salary	724.65
	HMRC PAYE	201.60
	Halkett Office rent	17.00
	Design to Print Messenger	132.00

	NCALC	Training course	50.40	
	Millennium Hall	Rent for library Jan-Mar	75.00	
	Norse	New bin emptying	380.16	
	Weedon Bec PC	Office costs incl tel/broadband	102.80	
	ICO	Data protection annual fee	40.00	
	SSE	Street electricity lighting (DD)	153.01	
	Stephen Drinkwater	Installation of the bin on Nether Lane	84.00	
		Total	1960.62	
1014.0	PLANNING			
1014.1	Application 2024/0844/LBC. White Cottage. 7 Sutton Street. Listed Building Consent for total re-thatching of roof to dwelling. The Council has no objections to this work which conforms with the Neighbourhood Plan, will enhance the property and not affect the street scene			
1014.2	Application: 2024/1289/FULL. 12 Sears Close. Single storey rear extension and related external works. The Council has no objections to this application which conforms to the Neighbourhood Plan and will not affect the street scene.			
1014.3	Local Settlement Plan. Agreed to submit a response on this. Cllr Higginson to draft up response which will be sent to all Cllrs prior to submission			Cllr Higginson/ Clerk
1015.0	REPORTS FROM VILLAGE ORGANISATIONS			
1015.1	Brodie Lodge. Nothing to report			
1015.2	Millennium Hall. Nothing to report			
1015.3	Commonwealth Flags and Disaster Relief Fund: Cllr Fellows advised that Flagstaff No 4 needs work. Agenda for April			Agenda
1015.4	Charities: Richard Capell meeting held 12 March. Money distributed to the School and Churches youth programmes.			
1016.0	CORRESPONDENCE RECEIVED			
a.	Bovis/Residents	Correspondence regarding bin. 1010		
b.	WNC	Updated on tree planting on bypass. 1010		
c.	NCALC	Cabinet Office course to enable PC to have a .gov.uk domain 1011.1		
d.	WNC	Consultation - air quality. 1011.3		
e.	WNC	Offer of 10 trees to plant up woodland. 1011.4		
f.	WNC	Planning applications x 2. 1014.1/2		
g.	WNC	Local Settlement Plan for the village. 1014.3		
	NCALC Updates and Training			
	WNC Town & Parish Briefing			
	WNC Media Updates			
	WNC weekly planning register			
	ACRE newsletter			
1017.0	CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED			
	WNC. Work to structure on bypass. Noted.			
	EDF: Notification that they had submitted a discharge of condition application for noise, rights of way and construction management, and are looking to submit an application for underground cabling shortly.			

Date of next meetings: 9th April, APM 23rd April

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates
Richard Capell Charity appointment of Trustee should it be needed
Flagstaff No 4 replacement/repair
Bus shelter seats

The meeting closed at 2025 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

4th April 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 9th April 2024 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

1018.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

1019.0 Public Forum for parishioners and reports by Unitary Councillors

1020.0 To approve the minutes of the Meeting of the Parish Council held on 12th March 2024

1021.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any update available
- To note the Local Plan questionnaire's responses have been submitted.

1022.0 To deal with general correspondence which may require a decision

1022.1 To consider a gov.uk domain and relevant emails

1022.2 To consider the request to take over Brockhall Parish

1022.3 To consider a CCTV survey of the Millennium Hall drain

1022.4 To receive comments from Councillors, on survey of Council assets

1022.5 To consider a request to extend the handrail up Ram Bank

1022.6 Consultation: To consider commenting on 'Help us develop services for children, young people and families

1022.7 To consider an appointment to the Richard Cappel Educational Trust (to be confirmed by the Trust)

1022.8 To consider installing the new flagstaff and getting the removed one repaired/stored

1022.9 To consider installing seats in the bus shelters adj and opp Bricketts Lane.

1023.0 FINANCIAL/ADMIN MATTERS

1023.1 Finance update, including income received since last meeting

1023.2 Internal control. Report on procedures since last meeting

1023.3 Audit: To consider the Annual Governance Review questionnaire and to note that we haven't been selected for an intermediate review.

1024.0 ACCOUNTS FOR PAYMENT:

SSE	Street electricity lighting – invoice received later than normal (retrospective – March payment)	177.00
Unity Trust	Bank charges (March payment)	18.00

April payments

Halkett	Salary	TBC
HMRC	PAYE	TBC
Halkett	Office rent	17.00
Design to Print	Messenger printing	132.00

Parish Online	Online mapping	120.00
ACRE	Subscriptions	42.00
LC Hedging	Grass cutting contract	619.92
	Total	930.92

1025.0 PLANNING

1025.1 Application: 2024/1525/TCA Beech Hill, 27 High Street. Work to trees in conservation area (retrospective, due to response date)

1026.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 1026.1 Brodie Lodge Playing Field
- 1026.2 Millennium Hall
- 1026.3 Commonwealth Flags and Disaster Relief Fund
- 1026.4 Charities

1027.0 CORRESPONDENCE RECEIVED

- a. WNC Request to consider incorporating Brockhall into Flore Parish. 1022.2
- b. Metro Rod Quote for CCTV of drain. 1022.3
- c. WNC Consultation (young people). 1022.6
- d. Zephyr Flagpole installation/repair. 1022.8
- e. GW Shelter Quote for bus shelter seats. 1022.9
- f. PKF Audit paperwork. 1023.3
- g. WNC Planning application. 1025.1

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1028.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: Annual Parish Meeting Apr 23rd, Council meetings: May 14th, Jun 11th, Jul 9th,

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
9th APRIL 2024 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mr Kev Beasley, Mr Geoff Fellows, Mr Tom Higginson,
 Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
 Unitary Cllr Mr Charles Morton
 3 Members of the public present

Acceptance of Apologies for absence: Councillors: Mrs Kathryn Baines, Miss Freya Davies
 Unitary Cllr Mr Phil Bignell

Chair: Mrs Christine Littlewood

1018.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
1019.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Unitary Cllr Bignell sent through a report which included, Local Plan, Litter, Housing Allocation and Community Spaces – noted. • Resident mentioned a tree leaning on a lamp stand in Nether Lane, Cllr Beasley to investigate. • Resident: If Brockhall was incorporated into Flore would there be more development. Cllr Higginson explained that if this did happen, Brockhall would not be covered under the Neighbourhood Plan but it was perhaps unlikely to change, as the area is rural. • Resident: Local Plan. Cllr Higginson explained that it was currently out for consultation and Flore would be commenting – May agenda. • Resident: Layby by Holiday Inn. Concern about people living there, mess etc. Clerk to ask Highways to investigate 	Cllr Beasley Clerk
1020.0	To approve the minutes of the Meeting of the Parish Council held on 12th March 2024. The minutes were agreed as an accurate record of the meeting.	
1021.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: Cllr Thomason reported that he currently has 13 issues on his books. One raised recently by a resident in Collins Hill was being sorted by the owner and WNC had reports of others. • Climate Group – nothing to report • High Street – Possibility that SJ may be taking on the lead for possible works. Clerk to ask if there is any match funding available. • Local Plan questionnaire has been submitted. 	Clerk
1022.0	GENERAL CORRESPONDENCE	
1022.1	Gov.uk Domain. Following a further meeting with the Cabinet Office and Cllrs updated. Resolved: Following a vote it was agreed that whilst this was not currently legislation, the Council will not be proceeding with a gov.uk domain. All Councillors in favour of this proposal. GH/GF	
1022.2	Local Governance Review: Possible absorption of Brockhall Parish into Flore. The Councillors were not specifically minded, one way or another on this proposal. There were no negative comments mentioned but more information is needed. Cllrs happy for WNC to undertake a consultation with the Brockhall residents. Flore PC would be willing to consider it, in principle, if it came back to the table in the near future.	
1022.3	CCTV of Millennium Hall drain. As money still remaining for flood issues, Council agreed to carry out a further survey of the Millennium Hall drain. Resolved: Cost £240 plus VAT. Extra charges to be paid by the Millennium Hall.	
1022.4	Council assets. Closed Churchyard/planters – Cllr Littlewood – everything ok Bus Shelters – Cllr Levell – all ok, looking at seat in one shelter. Seats – Cllr Fellows – Wooden ones good, metal bench has been cleaned Notice board – Cllr Holden – bit wobbly, to be looked at and if necessary a quote to stabilise. Dog/litter bins – Cllr Anderson – everything ok, a couple of posts of dog bins rusty but stable. Monitor Street lights – Cllr Beasley – to look at tree leaning on post in Nether Lane, others ok War Memorial/lighting conductor – Cllr Beasley – some of the posts on surround a bit loose but stable.	May agenda

	Monitor.		
	Flore Well – Cllr Beasley – ok		
	Flagpoles – Cllr Fellows – on agenda to sort one pole.		
	Village sign/Map/Gateways – Cllr Higginson – all ok		
1022.5	Ram Bank handrail. Quote to be obtained to see whether it is viable to extend the rail.		
1022.6	Consultation: Development of services for children, young people and families. No comments from the Council		
1022.7	Richard Capell Educational Trust: Councillor Christine Littlewood would become a Trustee on the charity, should they require a permanent replacement.		
1022.8	Flag staffs: Cllr Fellows informed the group of the costs of removing one flap staff, replacing it with the one we purchased a few years ago and then repairing and storing the removed pole as being. £644.90. If the existing flagstaff that needs a few repairs requires any parts, that would be extra. Cllr Littlewood agreed that she could store the 8m high reserve pole.		
	Resolved: To install the new pole and repair the existing pole. £644.90 plus any extra parts plus VAT.		
1022.9	Bus shelter seating: Councillors agreed to install a seat in the bus shelter at the top of Bricketts Lane		
	Resolved: Cost £861 plus VAT.		
1023.0	FINANCIAL MATTERS		
1023.1	Finance update. It was reported that as at 31 st March the Council had £37,655.44. in the bank account. There was no income received. There were no matters arising. Figures accepted.		
1012.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.		
1012.3	Annual Governance Statement: The Councillors had all the questions and agreed to all. Statement signed by Vice-Chair Mrs Littlewood and Clerk.		
1013.0	ACCOUNTS FOR PAYMENT		
	SSE	Street light electricity supply (March)	177.00
	Unity Trust bank	Bank charges (March)	18.00
	April payments		
	Halkett	Salary	746.44
	HMRC	PAYE	210.53
	Halkett	Office rent	17.00
	Design to Print	Messenger	132.00
	Parish Online	Subscriptions	120.00
	ACRE	Subscriptions	42.00
	LC Hedging	Grass cutting (March cut but April budget)	619.92
		Sub-total	1887.89
	Received after agenda published		
	LC Hedging	Grass cutting (April cut early)	619.92
		Total	2507.81
1025.0	PLANNING		
1025.1	Application 2024/1525/TCA Beech Hill, 27 High Street. Work to trees in conservation area. No objections from the Parish Council.		
1026.0	REPORTS FROM VILLAGE ORGANISATIONS		
1026.1	Brodie Lodge. Car boots start in May, 200 Club has 200 subscriptions		
1026.2	Millennium Hall. Nothing to report		
1026.3	Commonwealth Flags and Disaster Relief Fund: Comments in 1022.8 above		
1026.4	Charities: Nothing to report		
1027.0	CORRESPONDENCE RECEIVED		
a.	WNC	Request to consider incorporating Brockhall into Flore Parish. 1022.2	
b.	Metro Rod	Quote for CCTV of drain. 1022.3	
c.	WNC	Consultation (young people). 1022.6	
d.	Zephyr	Flagpole installation/repair. 1022.8	
e.	GW Shelter	Quote for bus shelter seats. 1022.9	
f.	PKF	Audit paperwork. 1023.3	
g.	WNC	Planning application. 1025.1	

May agenda

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1028.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

NAB Marketing brochure. Noted
Consultation: Local Plan Regulation 18 Consultation – May agenda
Consultation: Local Flood Risk management Strategy – May agenda

Date of next meetings: APM 23rd April. Full Council: AGM 14th May, 11th June, 9th July

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates
Consultations: Local Plan and Flood Risk
Council assets: Notice board if quote need to be considered
Ram bank handrail: Quote to extend up the slope.

The meeting closed at 2020 hrs

FLORE
ANNUAL PARISH MEETING
23rd April 2024 at 7.30 pm
To be held in the Millennium Hall

AGENDA

1. Apologies for absence
2. Minutes of the last Parish Meeting – 20th April 2023
3. Any matters arising therefrom
4. Report by the Chairman of the Parish Council
5. Presentations by:
 - Flore School – Mrs Stacey Dransfield
 - Re – Mrs Lyndsey Shepherd-Singh
 - Crusader Community Boating – Mr Geoff Fellows
6. Report from, or on behalf of the Police (if received)
7. Report from, or on behalf of Flore’s Unitary Councillors
8. Reports from Village Charities
 - The Flore Charity
 - Richard Capell Charity
9. Financial report for year ending March 2024
10. Issues raised by parishioners and members of the public, from the floor, for consideration by the Parish and Unitary Councils


Parish Council Chairman

Clerk to the Council: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

FLORE PARISH COUNCIL

ANNUAL PARISH MEETING Held in the Millennium Hall, Flore on Tuesday 23rd April 2024 at 7.30pm

MINUTES

Tea/coffee and biscuits were offered at the start of the meeting.

Present Parish Cllrs: Mr Andy Anderson, Mr Kevin Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Simon Levell. Mrs Chris Littlewood, Mr John Thomason
Unitary Cllrs Mr Phil Bignell, Mr Charles Morton
10 Members of the public

The meeting was chaired by the Vice-Chair of the Parish Council, Mrs Christine Littlewood
The Chair welcomed everyone to the meeting.

- 1. Apologies for absence** had been received from Parish Cllrs Mrs Kathryn Baines, Mr Geoff Holden
- 2. Minutes of the last Annual Parish Meeting on 20th April 2023.** These minutes were signed and agreed at the Parish Council's AGM in May 2023.
- 3. Any matters arising:** Nothing arising, questions were answered at meeting.
- 4. Chairman's report – Cllr Littlewood read out a report prepared by Chair Mrs Kathryn Baines.**

I would like to welcome everyone to the 2024 Flore Annual Parish Meeting.

The purpose of this meeting is to give parishioners the opportunity to hear what the Parish Council has been doing since the last Annual Meeting and the chance to raise any questions or concerns they may have about the parish and any parish business. After presenting my report on behalf of the Parish Council, and following any questions, we will then hear from our speakers this evening who are:

Flore School – Mrs Stacy Dransfield

Re – Mrs Lyndsey Shepherd-Singh

Crusader Community Boating – Mr Geoff Fellows

As I have mentioned in previous reports, the work of a Parish Council is not just to hold a meeting once a month. There are planning applications to deal with which often means having an Extraordinary meeting, meetings about traffic calming and High Street mitigation, ensuring the village remains tidy, sorting out the grass mowing contracts, seeing that all Council assets are in good order for example, benches repaired, streetlights are working, bins emptied regularly, etc. We undergo regular training sessions on planning, and different aspects of being a Parish Councillor. We also have a Councillor who attends the Police, Fire & Crime Commissioner's regular meetings and feeds back to us along with Councillors attending Millennium Hall and Brodie Lodge meetings along with the various charities that provide bursaries to students in the village. Last year we discussed the traffic calming that had been put in place in the village which is doing a reasonable job in slowing down the traffic. We will shortly be investigating what other traffic calming measures we can achieve on the High Street. There has been a decrease in the number of HGV lorries coming through the village, due in part to having the village taken off the HGV driver test route.

We also have a Business Plan that we revisit on an annual basis which is published on the Parish Council website. Unfortunately, the S106 monies that were available for indoor sport ran out of their use by date due to lack of capacity to increase space for indoor sport. The Millennium Hall drew up plans to extend at the back of the hall in order that it could be used by more than one group at a time but, unfortunately, the cost of doing this was double the grant available and so wasn't viable. There was a small amount of money for outdoor play equipment and Brodie Lodge applied for this to increase play and exercise equipment on the field.

We have considered 25 planning applications over the past year. Some of these applications coming through now give us cause for concern as we start to feel the spread of Northampton coming towards us. With regards

to the solar farm application, this was submitted and approved, and work will start later this year. It will take about 6 months to build and most of the traffic during this phase will be routed through Upper Heyford. There will be annual funding that comes from us having the solar farm in our parish. We don't have the full details yet, but we are in discussion with EDF and Upper Heyford Parish Council as to how this might be used for the benefit of parishioners.

The Barwood Homes application for houses on the Brington Road that went to Appeal this time last year, was refused. We must thank our Unitary Councillors Phil Bignell and Charles Morton for the help they gave us in getting this application turned down along with the villagers who wrote excellent letters of objection. This application was outside of the Neighbourhood Plan, and it was important that the planning decision didn't go against this. It is so vital that we have a Neighbourhood Plan, which will need to be reviewed in the next few years and will need the support of the village when we come to renew it.

We have installed some new benches in the village, at the Collins Hill/Brockhall Road junction, Nether Lane and one that was donated to the Memorial Garden. We have also installed a dog bin on Nether Lane at the request of dog walkers.

We have taken on the payment for printing of the Messenger as this is an important form of communication in the village. We have also taken a new 3 year electricity contract for the street lighting. The reduction in the electricity bill since installing the new lights is helping to pay for the cost.

The beautiful flowering cherry tree that was at the bottom of Capell Rise was mysteriously cut down last year. When we enquired as to who had made the decision, we found it was Highways. They needed to remove another tree on the same verge as there were insurance issues with the roots. They noticed that the cherry was not looking particularly well, so removed it at the same time. This caused quite an upset as it still had a few years left in it - but it has now been replaced!

Johnny Amos has been looking for help with the Commonwealth Flag project for some time. The flags flying is a lovely welcome to the village, but it does take a bit of work to have the commonwealth flags flying on appropriate national days and at other times of the year. Fortunately, volunteers have now come forward so that it can continue for now.

I would like to thank the team of Parish Councillors for their continuing support as I will be standing down as Chair having done my 4 year term. Each councillor has a job to do on the Council, but I would just like to mention a few:

Tom Higginson and Andy Anderson for their expertise with responses to planning applications; John Thomason for his work on the flooding issues and drainage systems in the village, he has had a lot to do this year with the heavy rains that we have had over the past few months.

Geoff Fellows who attend the Police, Fire and Crime Commissioner's meetings, he is also the Police Liaison Officer, keeps the website up to date and, with his wife Lindsay, tirelessly keeps the village free of litter.

A special thanks to Chris Littlewood who has again stood in for me during the year whilst I have been travelling.

A particular mention needs to go to our Unitary Councillors, Phil Bignell and Charles Morton who have given us great support with some of our more challenging planning applications and other issues.

But it would be difficult for us as a Parish Council to do what we do without the knowledge and expertise of our super Clerk, Sue Halkett, who makes sure we keep within guidelines and legislation.

That concludes my report for this year.

Comments (C) / Questions (Q) from the floor

C. A resident thanked the Council for doing a great job and all their hard work that they put in.

C. A resident thanked the Council for also adopting the biodiversity policy.

C. The Council were reminded that Brodie Lodge had to contribute towards the play equipment, along with the S106 money.

5. Presentation: Flore School – Mrs Stacey Dransfield was welcomed to the meeting

Mrs Dransfield is a governor at Flore School. She advised that currently there were 62 pupils enrolled in the school which has been on a journey for the last 3 years following the Ofsted report received back then when they 'required improvement'. The current report has not been released yet but they are extremely hopeful that it is a big turnaround which they will let people know soon,

The school has a new motto: The 3 Cs - Courage, Compassion and Community and the pupils are working towards. Their achievements are second to none, especially in sport, being the county champions at 'Botcha'

(a type of indoor curling) along with champions in other sports. They are also undertaking the 128th May Day celebrations this year to which the community is invited.

For the near future, the school is looking into setting up a pre-school on the site.

Q. Could it possibly be an Eco School? Yes, Year 6 have a School Council and are pushing this forward to obtain the badge to be classified as this.

C. Thanks were expressed to the school for all their help with the Afghan families.

Q. Is the school roll of 62, good or bad? The school roll is usually on the lower side but with the bad Ofsted report a few years ago, it dropped but is slowly rising. Maximum capacity is around 125.

Mrs Dransfield was thanked for her presentation.

Presentation: Re – Mrs Lyndsey Shepherd-Singh was welcomed to the meeting

Mrs Shepherd-Singh is the owner the zero waste shop Re, in Flore. She advised that her original goal, about 5 years ago, was a shop for coffee/cakes/chat, selling high quality products, fairtrade, organic and we don't create landfill. The ethos they work to is to reduce, re-use, and recycle. Their aim is to not use land fill, as much as they can. All their large food/goods containers are reused after being cleaned and refilled. Residents are encouraged to bring along their own containers and fill from the products. People coming for coffee to bring their own mugs but there are many that can be used in the shop. Re's black bin (general waste) for a three week cycle is less than a third, recycling bin is usually just cardboard. All this is achieving their goals to be a great village shop that doesn't impact the environment.

Q. This is a brilliant business and great for the village. Have you worked with the schools to get the children involved? Yes, we are looking into this. Young children come in and use the equipment and know exactly what they are doing, having done it with their parents for such a long time.

Q. We are proud to have you in the village. Has the clientele increased in the time you have been open? Yes, first aim was to get residents in the village using the shop which happened, these people can come back five times a week for the odd product. We also have people coming from longer distances that do monthly shops.

Q. Why do bigger stores not do this? Re doesn't have any shareholders that take profits, we use a shorter supply chain and use as much ethically based products as we can, all this not cost effective for larger stores.

Mrs Shepherd-Singh was thanked for her presentation.

Presentation: Crusader Community Boating – Mr Geoff Fellows was welcomed to the meeting

Mr Fellows is a volunteer with the Crusader Community Boating team. In 1994 a boat was built by St Johns Ambulance to get people out on the water. From there the group had two boats, one based on the river Nene, the other on the Grand Union Canal. The group is now a registered charity.

The Mountbatten Crusader was a 60ft boat which took groups of people on trips showing them the canals, flora and fauna along the Nene and canal. The groups could be residents of care homes, people with disabilities both mental health and physical as well as groups of carers who also need a bit of relaxation.

In 2020 Princess Anne attended the official inauguration of the charity's new boat which was built to their specifications. The Community Spirit is currently on the river Nene. This boat can be privately hired. The website for the charity is www.crusaderboatingcommunity.org.uk.

Q. If you privately hire the boat, do you steer it yourself? No, it would come with a boat master, helmsman and usually two crew members, due to the number of locks.

Q. How far do you travel per trip? If on the canal could be from Blisworth Marina to Heyford Marina, even poking heads in the Blisworth tunnel as the boat cannot go through without Canal & River Trust permission as the tunnel would need to be closed to other traffic due to the width of this boat. If on the Nene we could go to Billing Aquadrome or even upstream to where the canal arm joins the Nene.

Mr Fellows was thanked for his presentation.

6. Report by Northants Police. Cllr Fellows gave a summary of the Police's annual report, including changes within the Daventry Neighbourhood team, visibility in the community, responding to incidents, and working at raising their profile in communities by holding beat buses and enforcement days.

Q. Who do we report stuff to as they don't answer the 101 number? Advised to always call 999 in emergencies and 101 for other stuff but be aware they might take time to answer this. If no luck, email Cllr Fellows who could contact the PCSOs to report issues.

7. Report by Unitary Councillors – Unitary Cllr Bignell gave West Northants Council's report

During this civic year we have had numerous successes in solving issues from our residents. Planning which seems to generate most problems but inevitably potholes, which is a national problem, has overtaken all others.

Despite financial pressures we worked hard to set a balanced budget for 2024/25. With high inflation rates driving up running costs and an increase in demand for services, particularly around supporting children in care and vulnerable adults. 62p in every pound of Council Tax is spent on Adult and Childcare, something there is no control as it is a statutory duty. The increase of 4.99% for 24/25 remains below current inflation.

The Boundary Commission decided that there would be 76 Wards made up of one, two and three Member Wards. In the current set up Flore is in the Long Buckby Ward but likely moving to the Bugbrooke Ward and become a two-member ward from May 2025 when elections take place. At WNC we have acquired new machinery to address the pothole problem including the JCB Pothole Pro which has completed over 12,500 m² worth of road since its roll out in August 2023. The Local Plan is currently out for consultation. The Public Space Protection Order (PSPO) is now in force.

The Council is prioritising the environment and considering the carbon cost of decision-making, working hard towards sustainability goals – from improving energy efficiency, reducing waste, and achieving net zero emissions by 2030.

We would all like to thank our Parish Council members and other community volunteers for their ongoing commitment to our wonderful villages.

C. Many thanks for the help you both gave to the village on the proposed Brington Road development.

Q. Ward arrangements, how many new ward members will there be – likely to be two in the Bugbrooke Ward but confirmation still awaited, it is a wait and see moment!

Q. How much input on new boundaries did the Commission listen to? It is felt, not a lot, they don't believe they were listened to.

Unitary Cllr Phil Bignell was thanked for his presentation.

8. Reports by Village Charities

The Flore Charity. This Charity is made up of the merged Muscott & Sears Town Close Charity and the Flore Widows (Cartwright & Curtis) Charity. The current Trustees are Hazel Labraham, John Boast, Chris Littlewood, Revd Stephen Burrow, Lis Nye, and Wendy Pittman. The income for the Charity derives from investments and the leasing of two areas of agricultural land in Flore. In 2023/24 donations were given out totalling £400 consisting of 1 application for a student grant

Richard Capell Educational Foundation. The income from this Charity derives from investments made through the Charities Office Investment Fund. The Capital comes from the sale, many years ago, of land and property in the Parish. The grants paid out are limited to improving education and the beneficiaries include the school and the two church youth programmes. For 2023/24 the grants totalled £2,000. The current Trustees are Mike Penn, Hazel Labraham, Sue Raven, The Revd Stephen Burrow, and County Councillor Dan Lister.

9. Financial Report. The Clerk informed the meeting that the Council had received £42,079 income (£39,520 Precept) and spent £36,898. Money in the bank totalled, at the year end, £37,655.44. Bank Statement was here if anyone wished to view it.

10. Issues raised:

Resident: Thanked the Parish Council for the continued mowing of the Brodie Lodge playing field, it is most welcome.

Resident: Thanks to the volunteers who came forward with offers of help to keep the flags flying in the Commonwealth Flag Project. Thanks also to the Parish Council for their continued support.

Cllr Thomason: Thanks to Andrea who took over the editorship of the Messenger.

There being no further business the meeting was closed at 9.05pm.

The Chair thanked all for attending.

Signed: Chair
14th May 2024

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

15th April 2024

Dear Councillor

This is your summons to the Extraordinary Meeting of the Parish Council to be held on **Tuesday 23rd April 2024 at 7.00 pm in the Millennium Hall**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

1029.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

1030.0 Public Forum for parishioners and reports by Unitary Councillors

1031.0 PLANNING

1031.1 **Application:** 2024/1843/FULL. 12 Capell Rise
Proposed single storey extension to front. Demolition of existing garage and replacement garage with habitable room over, together with raising of ridge line to accommodate rear dormer.

The Annual Parish Meeting will commence at 7.30 pm

Date of next full Council meetings: May 14th, June 11th, July 9th

FLORE PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE
MILLENNIUM HALL ON
23RD APRIL 2024 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson,
Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
Unitary Cllrs Mr Phil Bignell, Mr Charles Morton
1 Members of the public present

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Mrs Kathryn Baines, Mr Geoff Holden

Chair: Mrs Christine Littlewood

1029.0 | **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** No interested declared.

1030.0 | **Public Forum:** for parishioners and reports by Unitary Councillors: No comments

1031.0 | **PLANNING**

1031.1 | **Application:** 2024/1843/FULL. 12 Capell Rise. Proposed single storey extension to front. Demolition of existing garage and replacement garage with habitable room over, together with raising of ride line to accommodate rear dormer.
The Council has no objections to this application which conforms with the Neighbourhood Plan and will not adversely affect the street scene.

Date of next meetings: May 14th, June 11th, July 9th

The meeting closed at 1910 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: flopec@btinternet.com

9th May 2024

Dear Councillor

This is your summons to the **Annual Meeting of the Parish Council** to be held on **Tuesday 14th May 2024 at 7.00 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

- 1032.0 To consider the election of Chairman for 2024-25.**
Signing of Chairman's Declaration of Office
- Acceptance of Apologies for absence**
- 1033.0 To consider the election of Vice Chairman for 2024-25**
- 103.40** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 1035.0 Allocation of areas of interest for Councillors**
Finance & Employment Advisory Committee:
Nominated Internal Controller
Pensions Regulator
Newsletter editor
Parish Path Warden
Parish Flood Warden
Parish Highways Warden
Website Administrator
Town & Parish Council meeting rep
Police Liaison Representative
- 1036.0 Nominations to outside bodies:**
2 Trustees for the Brodie Lodge playing field committee
3 Trustees for the Richard Capell Educational Trust (2 residents, 1 Cllr)
1 Trustee & 1 Co-optative Trustee for The Flore Charity (one resident, one Cllr)
1 Trustee for the Millennium Hall
Any other nominations that are decided at meeting
- 1037.0 To consider Council documents:**
Standing Orders
Financial Regulations – just received, June agenda.
Risk Assessments
H&S risk assessment of assets.
GDPR
Asset register: no change
All other policies
- 1038.0 To confirm bank account/signatories, Direct Debits/Variable Direct Debits and transfer of earmarked funds to reserves**

1039.0 End of Year Accounts:

- a To receive the bank account statements, Salix loan statement, Financial Cashbook statement plus regular monthly statement for the year end 23/24.
- b To receive and consider the final account figure submission to audit for 23/24
- c To note the commencement date for the Period of Exercise of Public Rights.
- d To note the CIL return for 23/24
- e To receive the report from the Internal Auditor

1040.0 Public Forum for parishioners and reports by Unitary Councillors

1041.0 To approve the minutes of the Meeting of the Parish Council held on 9th April 2024, the minutes of the Extraordinary meeting held on the 23rd April 2024 and the minutes of the Annual Parish Meeting held on the 23rd April 2024.

1042.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any received
- Transfer of land memorial garden
- To note the response from Highways about matched funding for traffic calming measures
- To note resident's complaint about parked cars.

1043.0 To deal with general correspondence which may require a decision

1043.1 Notice Board: To consider any work to the notice board outside the Post Office which is reported as wobbly.

1043.2 Rail at Ram Bank: To consider any work to extend the rail at Ram Bank.

1043.3 To consider issues in field behind Holiday Inn and in the adjacent layby

1043.4 To consider responding to WNC Consultations:

- West Northamptonshire's new draft Local Plan
- Local Flood Risk Management Strategy Objectives
- What parish is doing in supporting habitats and biodiversity
- Community Governance Review Phase 2
- SEND Funding recommendations

1044.0 FINANCIAL/ADMIN MATTERS

1044.1 Finance update, including income received since last meeting

1044.2 Internal control. Report on procedures since last meeting

1045.0 ACCOUNTS FOR PAYMENT:

Zephyr	Fitting flagpole, repairs to other (retrospective)	725.94
SSE	Electricity supply (retrospective)	202.67
Natures Landscapes	Yellow Rattle (retrospective)	37.99

May payments

Halkett	Office rent	17.00
Halkett	Salary	746.24
HMRC	PAYE	210.73
David Brown	Mowing memorial garden	72.00
Design to Print	Messenger	132.00
NCALC	Subscriptions 670.57, Audit £280	950.57
Thomas Drinkwater	Strimming trees/benches memorial garden	100.00
LC Hedging & Grass	Mowing 18 April, mowing 1sr May	939.84
G Fellows	Ratchets for flagpoles	40.98
Weedon Bec PC	Third share telephone/broadband	61.37
M Freeman	Playing field/church grass cutting/	390.00
IMI	Centotaph, steam of plaques and re-enamelling	1041.48
		4702.21

1046.0 PLANNING

1046.1 Application: 2024/1954/MAO. Land at Hill Farm Upper Heyford. Outline application (all matters reserved except access) for up to 4,700 sqm of Use Class B2 and B8 with ancillary Use Class E office space

1046.2 Application: 2024/2116/FULL. Leggatts 25 High Street. Two storey rear extension and external alterations to outbuilding/garage

1047.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 1047.1 Brodie Lodge Playing Field
- 1047.2 Millennium Hall
- 1047.3 Commonwealth Flags and Disaster Relief Fund
- 1047.4 Charities

1048.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal audit review. 1039.e
- b. SALIX End of year statement. 1039.a
- c. DFA Law Confirmation that land transaction is going ahead. 1042
- d. WNC Acknowledgement: to go on list re match funding for High Street. 1042
- e. Resident Complaint about parked cars on Nether Lane. 1042
- f. Resident Update/Info about land ownership of field behind Holiday Inn. 1043.3
- g. NTU Info about travellers in layby by Holiday Inn. 1043.3
- h. WNC Consultations x 5. 1043.4
- i. WNC Planning applications x 2. 1046.1/2

NCALC Updates

WNC Town & Parish Briefing

NCALC training sessions

ACRE Bulletin

WNC Flyers

1049.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 11th June, 9th July,

FLORE PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 14th MAY 2024 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Tom Higginson,
Mrs Chris Littlewood, Mr John Thomason
3 Members of the public present
Unitary Cllr Mr Charles Morton

- 1032.0 Election of Chair for 2024-25.** Cllr Chris Littlewood was proposed by Cllr Davies and seconded by Cllr Higginson. All in favour. There were no other nominations. Cllr Littlewood was elected Chair for the year and signed the Declaration of Acceptance to Office as Chair.
- Acceptance of Apologies for absence:** Cllrs Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell - Unitary Cllr Mr Phil Bignell
- 1033.0 Election of Vice-Chair for 2024-25.** Cllr Kathryn Baines was proposed by Cllr Chris Littlewood, and seconded by Cllr Freya Davies. There were no other nominations. Cllr Baines had let it be known that if she was elected she was willing to stand. Cllr Baines was elected Vice-Chair for the year.
- 1034.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared.
- 1035.0 Allocation of areas of interest for Councillors – current format.**
Finance & Employment Advisory Committee: Cllrs Baines, Fellows, Holden, Littlewood. Clerk
 Nominated Internal Controller: Cllr Geoff Holden
 Pensions Regulator: Cllr Geoff Fellows
Newsletter editor: Cllr Freya Davies
Parish Path Warden: Mr Nigel Strang - resident
Parish Flood Warden: Cllr John Thomason
Parish Highways Warden: Cllr Simon Levell
Parish Tree Warden: Cllr Chris Littlewood
Website Administrator: Cllr Geoff Fellows
Facebook Administrator: Clerk, Cllr Davies
Town & Parish Council meeting rep: Cllr Geoff Fellows
Police Liaison Representative: Cllr Geoff Fellows
NCALC Representative: Cllr Geoff Fellows
- 1036.0 Nominations to outside bodies**
 2 Trustees for the Brodie Lodge playing field committee: Cllrs Freya Davies and Geoff Fellows
 3 Trustees for the Richard Capell Educational Trust (2 residents, 1 Cllr): Mrs Hazel Labraham, Mr Mike Penn, Mrs Christine Littlewood
 2 Trustees for The Flore Charity (one resident, one Cllr): Mrs Hazel Labraham, Cllr Christine Littlewood
 1 Trustee for the Millennium Hall: Cllr Andy Anderson
 Any other nominations that are decided at meeting. Nothing else.
- 1037.0 To consider Council documents:**
 Standing Orders (Adopted 2018) No current amendments.
 FY Regulations (Adopted 2019). New model recently received, June agenda
 Risk Assessments incl H&S asset assessment): No current amendments. H&S carried out in April.
 GDPR (Adopted 2018). No current amendments
 Asset register: Same as last year, no assets purchased. Figure £129,196
 Policies/Risk Assessments: Recently adopted biodiversity policy. No further changes.
- 1038.0 Bank account signatories/BACS payments**
 Signatories: Cllrs Anderson, Baines, Davies, Fellows, Higginson, Littlewood,
 BACS: To confirm that the Council will use BACS payments as their preferred choice for this year.
 Unity Trust is the Council's bank. Cheques to be used if no option of BACS payments.
 Direct Debits: The Council has one fixed - Salix and one variable – SSE
 Earmarked budget pots to be identified and transferred at the end of the year, to reserves, if not spent

June

1039.0	End of year accounts	
a	To receive the bank account statements, Salix loan statement, Cllrs end of year payments and Financial Cashbook statement for the year end 23/24. Noted all statements and confirmed they are original and correct.	
b	To receive and consider the final account figure submission to audit for 23/24. Resolved: To accept the figures put forward by the RFO for the year ending 31 st March 2024. These are: from top to bottom: (1) 32474; (2) 39520; (3) 2559; (4) 11330; (5) 3659; (6) 21909; (7) 37655; (8) 37655; (9) 129196 and (10) 5488. (11a/b) nil return. There were no amendments to the proposals. Proposed Cllr Littlewood, seconded Cllr Higginson all in favour. The Chairman signed the statement of declaration, Clerk had already signed before as the figures were sent to internal audit.	Clerk
c	To note the commencement date for the Period of Exercise of Public Rights. The Council accepted the dates proposed by PKF as commencing on 3rd June and ending on 12th July 2024. Information would be online on the website and on the notice board in the village	Clerk
d	To note the CIL return for 23/24. CIL receive in 2023/24. £2559.16	Clerk
e	To receive the report from the Internal Auditor. Auditor raised two issues, Council reserves and Chairman's allowance. Auditor happy with current reserves which are recorded with other financial information in these minutes. Councillors advised not to dip into these reserves unless an emergency. Chair allowance. Council will not pay as one lump sum but would pay receipts for work carried out on behalf of the Council. Council are not minded to set up PAYE for this.	
1040.0	Public Forum: for parishioners and reports by Unitary Councillors	
	<ul style="list-style-type: none"> Resident reminded Council that the pot holes had still not been done up by the Water Tower at Hillside Road, Unitary Cllr Morton would investigate this. Resident asked if any Cllrs would like to walk the village to see what issues affect residents with mobility issues, incl access. Cllrs Davies and Higginson said they would be happy to do this and report back to the Council. Path Warden advised that footpath EU1 was not really accessible during wet weather due to fencing issues and that he was having difficulty contacting the RoW officer in charge of this. Clerk to contact RoW and ask them to liaise with the Path Warden 	Clerk
1041.0	To approve the minutes of the Meeting of the Parish Council held on 9th April 2024, the minutes of the Extraordinary Meeting held on the 23rd April 2024 and the minutes of the Annual Parish Meeting held on the 23rd April 2024. All minutes were agreed to be an accurate record of the meetings.	
1042.0	Outstanding items - updates (not covered elsewhere on the agenda)	
	<ul style="list-style-type: none"> High Street. Noted a meeting had taken place and that the Council was waiting for some plans for the next phase of work Flood Warden advised that Hillside Road ditches had been cleared, Collins Hill issues were being addressed, owner would clear fallen tree by the tin bridge and the Millennium Hall drains were being considered after an assessment by a CCTV company advised it would be a more complicated job than anticipated Climate Group are working on the wildflower bank on the High Street and a biodiversity action plan whereby the first draft would be available in June Transfer of land ownership at rear of Bovis site, still ongoing although should be signed shortly Matched funding re High Street works, noted Council are on the list. Resident's complaint about cars churning up the verge. Noted. Camber to be reported on Fixmystreet with photo evidence in the hope that Highways will repair the larger holes along here. Car parking issues – cars are legally parked so nothing can be done. Clerk to respond to resident. Cenotaph names have been re-enamelled and cleaned and that a donation was received towards the cost of this. Letter to be sent to resident thanking them for the donation. 	Clerk
1043.0	GENERAL CORRESPONDENCE	
1043.1	Notice board outside the Post Office. Noted that it is wobbly but is stable.	
1043.2	Hand rail extension on Ram Bank. Quote to be sought for June meeting	June
1043.3	Layby and field issues adjacent the Holiday Inn. Noted that the layby is under investigation by the NTU and that the abandoned vehicles have been or will shortly be removed. Rubbish has been cleared up and bins emptied. Field issues – noted and being investigated (according to Cllr Morton)	
1043.4	Consultations: <ul style="list-style-type: none"> West Northamptonshire's new draft Local Plan. Cllr Higginson to draft up responses and send around before submitting. Local Flood Risk Management Strategy Objectives. Noted Cllr Thomason had responded citing 	

issues with flood risk assessments on new developments

- What parish is doing in supporting habitats and biodiversity. Noted. Climate Group would respond
- Community Governance Review Phase 2. Noted. No further comments
- SEND Funding recommendations. Noted. No comments

1044.0 FINANCIAL MATTERS

1044.1 Finance update. It was reported that as at 31st April the Council had £55,303.03 in the bank account. Income: Precept £20,435 and litter picking contribution £687.00. Earmarked reserves currently £17,839 with general reserves being £17,309. There were no matters arising. Figures accepted.

1044.2 Internal Control. Cllr Holden had confirmed that paperwork, including bank statements had been witnessed and confirmed all present and correct.

1045.0 ACCOUNTS FOR PAYMENT

Payments paid 9th April. Under Power of Competence.

Zephyr	Fitting flagpole, repairs to other (retrospective)	725.94
SSE	Electricity supply (retrospective)	202.67
Natures Landscapes	Yellow Rattle (retrospective)	37.99

Payments paid on 14th May under the Power of Competence

Halkett	Office rent	17.00
Halkett	Salary	746.24
HMRC	PAYE	210.73
David Brown	Mowing memorial garden	72.00
Design to Print	Messenger	132.00
NCALC	Subscriptions 670.57, Audit £280	950.57
Thomas Drinkwater	Strimming trees/benches memorial garden	100.00
LC Hedging & Grass	Mowing 18 April, mowing 1sr May	939.84
G Fellows	Ratchets for flagpoles	40.98
Weedon Bec PC	Third share telephone/broadband	61.37
M Freeman	Playing field/church grass cutting/	390.00
IMI	Cenotaph, steam of plaques and re-enamelling	1041.48
	Total	4702.21

Expected invoice

SSE – street light electricity to be paid by DD when received

1046.0 PLANNING

1046.1 Application: 2024/1954/MAO. Land at Hill Farm Upper Heyford. Outline application (all matters reserved except access) for up to 4,700 sqm of Use Class B2 and B8 with ancillary Use Class E office space.

The Parish Council objects to this application. A key concern for Flore Parish Council is the consequences of additional HGV traffic along the former A45, now declassified. There is no data or analysis of the unknown numbers of HGV movements nor their hours of operation and routing strategies.

The first phase of traffic calming measures has been successfully introduced on the High Street in Flore the aim of which was twofold. Firstly, to slow down speeding traffic and secondly to deter HGV's and other large vehicles from using the High Street rather than the Flore Bypass. Recent data suggests that whilst numbers of vehicles using the High Street has reduced significantly from the pre-bypass period there is still a substantial number, particularly HGVs, that use this route. This causes environmental issues for residents and is particularly acute during evening and early morning periods. There is no data within the application to assess this impact as the suggestion is that this site is to be used 24 hours a day all year round. If this application were to be approved a clear weight limit must be in place from Upper Heyford through to the Weedon Road/A5 junction to ensure all HGV's use the Flore By-pass.

1046.2 Application: 2024/2116/FULL. Leggatts 25 High Street. Two storey rear extension and external alterations to outbuilding/garage

The Parish Council has no objections to this application which will not affect the street scene and complies with the Neighbourhood Plan

1047.0 REPORTS FROM VILLAGE ORGANISATIONS

1047.1 Brodie Lodge. Last car boot was successful, next is on the 2nd June.

1047.2 Millennium Hall. Nothing to report

1047.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
1047.4 Charities: Nothing to report.

1048.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal audit review. 1039.e
- b. SALIX End of year statement. 1039.a
- c. DFA Law Confirmation that land transaction is going ahead. 1042
- d. WNC Acknowledgement: to go on list re match funding for High Street. 1042
- e. Resident Complaint about parked cars on Nether Lane. 1042
- f. Resident Update/Info about land ownership of field behind Holiday Inn.1043.3
- g. NTU Info about travellers in layby by Holiday Inn. 1043.3
- h. WNC Consultations x 5. 1043.4
- i. WNC Planning applications x 2. 1046.1/2

NCALC Updates
WNC Town & Parish Briefing
NCALC training sessions
ACRE Bulletin
WNC Media updates

1049.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- Community Connect – offering a welfare bus to come to the village to give information to residents. Council happy to accept, Cllr Davies to speak to Brodie Lodge to see if it can park there for a couple of hours when planned to come along
- Planning Application: 2024/2065/MAF. Land between Glassthorpe Solar Farm and Northampton West substation. Cllrs to look at plans and advise whether they want a meeting to discuss. If not a no objections will be submitted as deadline is 3 June.
- Planning Application on Committee 21st May. WNC/22/00035/MINFUL. Land off M1/A45 roundabout. Extraction of sand and gravel with the deposition of suitable inert material for agricultural and habitat restoration. Cllrs to look at committee report and decide whether to speak at this meeting.
- WNC Consultations:
 - Healthwatch – no comments
 - Daventry Town Centre masterplan – Cllrs to look at. June meeting
 - Amplifying Greyfriars – no comments

Date of next meetings: 11th June, 9th July,

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates
Financial Regulations adoption
Hand Rail extension for Ram Bank
Daventry Town Centre master plan consultation

The meeting closed at 2005 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florep@btinternet.com

6th June 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 11th June 2024 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

1050.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

1051.0 Public Forum for parishioners and reports by Unitary Councillors

1052.0 To approve the minutes of the Annual Meeting of the Parish Council held on 14th May 2024

1052.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any update available
- To note there will be no Messenger in August and December ongoing.
- To note the correspondence from the Traveller Unit regarding the layby

1053.0 To deal with general correspondence which may require a decision

1053.1 To consider a quote for the handrail extension on Ram Bank

1053.2 To consider complaints about the grass cutting in the village

1053.3 To note the letter from resident re Nether Lane

1053.4 Consultations: Daventry Town Centre masterplan
WNC Open Spaces Assessment

1054.0 FINANCIAL/ADMIN MATTERS

1054.1 Finance update, including income received since last meeting

1054.2 Internal control. Report on procedures since last meeting

1054.3 To consider the adoption of the new Financial Regulations

1055.0 ACCOUNTS FOR PAYMENT:

Halkett	Salary	746.24
HMRC	PAYE	210.73
Halkett	Office rent	17.00
Design to Print	Messenger printing	132.00
Millennium Hall	Rent Apr-June	103.13
LC Hedging	Grass cutting contract x 2 invoices	1239.84
Unity Trust	Bank charges	18.00
M Freeman	Playing field /Closed Cyard mowing	TBC
	Total	2466.94

PLANNING

1056.0

- 1056.1 **Application: 2024/2518/TCA.** Baker's Dozen, 10a Sutton Street. Work to tree in a conservation area. Due to deadline – response of No objections was submitted.
- 1056.2 **Application: 2024/2066/MAF.** Land between Glassthorpe Solar Farm and Northampton West Sub-station. Installation of underground electrical connection and communication cables extending between the consented Glassthorpe Solar Farm and Northampton West Substation, with temporary construction compounds and associated infrastructure. – Due to deadline response of No objections was submitted
- 1056.3 **Application: 2024/2954/MAO.** Land at Hill Farm Upper Heyford. Outline application (all matters reserved except access) for up to 4,700 sqm of use class B2 and B8, with ancillary use class E office space.
- 1056.4 **Application: 2024/2722/FULL.** 7 The Green. Replace roof covering on the north (rear) from concrete tile to slate, structural repairs to stabilise outward bowing of the front and rear stone external walls and installation of tie-bars.
- 1056.5 **Application: 2024/2723/LBC.** 7 The Green. Replace roof covering on the north (rear) from concrete tile to slate, structural repairs to stabilise outward bowing of the front and rear stone external walls and installation of tie-bars.

1057.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 1057.1 Brodie Lodge Playing Field
- 1057.2 Millennium Hall
- 1057.3 Commonwealth Flags and Disaster Relief Fund
- 1057.4 Charities

1058.0 CORRESPONDENCE RECEIVED

- | | | |
|----|-----------|---|
| a. | NNC | Info on layby. 1052 |
| b. | Residents | Grass cutting in village. 1053.2 |
| c. | Resident | Further complaint about Nether Lane. 1053.3 |
| d. | WNC | Consultations x 2. 1053.4 |
| e. | NCALC | New Model Financial Regulations. 1054.3 |
| f. | WNC | Planning applications x 5 |

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1059.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: Jul 9th, Sep 10th, Oct 8th, Nov 12

Resolved: To adopt the New Model Financial Regulations.

1055.0 ACCOUNTS FOR PAYMENT

May payments

Halkett	Salary	746.24
HMRC	PAYE	210.73
Halkett	Office rent	17.00
Design to Print	Messenger	132.00
Millennium Hall	Rent library/APM Apr-Jun	103.13
LC Hedging	Grass cutting x 2 invoices	1239.84
Unity Trust	Bank charges	18.00

Received after agenda published

M Freeman	Playing field/Closed C/yard mowing	295.00
Thos Drinkwater	Strimming memorial garden	150.00
D Brown	Mowing memorial garden	72.00
*GW Shelter Solutions	Bench for bus shelter	1033.20

Sub-total 4017.14

*Council approved the use of the CIL budget to pay for the bus shelter seating.

1056.0 PLANNING

1056.1 Application: 2024/2518/TCA. Baker's Dozen, 10A Sutton Street, Work to tree in a conservation area. Retrospective: The Council has no objections to this being undertaken which is necessary for the health of the tree.

1056.2 Application: 2024/2066/MAF. Land between Glassthorpe Solar Farm and Northampton West Sub-station. Installation of underground electrical connection and communication cables extending between the consented Glassthorpe Solar Farm and Northampton West Substation, with temporary construction compounds and associated infrastructure. The Council has no objections to this application as the work is necessary for the solar farm and does not impact the Neighbourhood Plan.

1056.3 Application: 2024/2954/MAO. Land at Hill Farm Upper Heyford. Outline application (all matters reserved except access) for up to 4,700 sqm of use class B2 and B8, with ancillary use class E office space.

The Parish Council objects to this application. A key concern for Flore Parish Council is the consequences of additional HGV traffic along the former A45, now declassified. There is no data or analysis of the unknown numbers of HGV movements nor their hours of operation and routing strategies.

The first phase of traffic calming measures has been successfully introduced on the High Street in Flore the aim of which was twofold. Firstly, to slow down speeding traffic and secondly to deter HGV's and other large vehicles from using the High Street rather than the Flore Bypass. Recent data suggests that whilst numbers of vehicles using the High Street has reduced significantly from the pre-bypass period there is still a substantial number, particularly HGVs, that use this route. This causes environmental issues for residents and is particularly acute during evening and early morning periods. There is no data within the application to assess this impact as the suggestion is that this site is to be used 24 hours a day all year round. If this application were to be approved a clear weight limit must be in place from Upper Heyford through to the Weedon Rood/A5 junction to ensure all HGV's use the Flore By-pass.

1056.4 Application: 2024/2722/FULL. 7 The Green. Replace roof covering on the north (rear) from concrete tile to slate, structural repairs to stabilise outward bowing of the front and rear stone external walls and installation of the tie-bars. The Parish Council has no objections to this application which is needed for maintenance and does not impact the Neighbourhood Plan.

1056.5 Application: 2024/2723/LBC. 7 The Green. Replace roof covering on the north (rear) from concrete tile to slate, structural repairs to stabilise outward bowing of the front and rear stone external walls and installation of the tie-bars. The Parish Council has no objections to this application which is needed for maintenance and does not impact the Neighbourhood Plan.

1057.0 REPORTS FROM VILLAGE ORGANISATIONS

1057.1 Brodie Lodge. Next car boot July, June boot was very successful and profitable for Brodie Lodge. 200 Club has 365 chances.

1057.2 Millennium Hall. Nothing to report

1057.3 Commonwealth Flags and Disaster Relief Fund: Four new Union flags are being purchased.

1057.4 Charities: Flore Charity AGM. Chris Littlewood elected chair. Paul Minon elected to join as a Trustee. Charity looking at doing online banking.

1058.0 CORRESPONDENCE RECEIVED

- a. NNC Info on layby. 1052
- b. Residents Grass cutting in village. 1053.2
- c. Resident Further complaint about Nether Lane. 1053.3
- d. WNC Consultations x 2. 1053.4
- e. NCALC New Model Financial Regulations. 1054.3
- f. WNC Planning applications x 5

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1059.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Messenger request about advertising. Commented on in 1052, to be Agendered in July
Photos of bus shelter seat. Noted
WNC: Nature Recovery Engagement Workshop. Noted, Climate Group representative may attend

Date of next meetings: APM 23rd April. Full Council: AGM 14th May, 11th June, 9th July

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates
Ram bank handrail: Quote to extend up the slope.
Field behind layby enforcement
Grass cutting

The meeting closed at 2025 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: flopec@btinternet.com

3 July 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 9th July 2024 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 1060.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 1061.0 Public Forum** for parishioners and reports by Unitary Councillors
- 1062.0** To approve the minutes of the Meeting of the Parish Council held on 11th June 2024
- 1063.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- Flood Warden, Climate Group, High Street – if any update available
 - To note a further letter from resident re Nether Lane/High Street
 - To note that no invoices have been received for street lighting since beginning of April – issues with SSE rolling out a new IT programme which they are working on to resolve.
- 1064.0 To deal with general correspondence which may require a decision**
- 1064.1 To consider a quote for the handrail extension on Ram Bank
- 1064.2 To consider an update on the recent complaints about the grass cutting in the village
- 1064.3 To consider the lack of enforcement action on the field behind the layby
- 1064.4 To consider business advertising in the Messenger
- 1064.5 To consider WNC's landscaping/planting of trees on the bypass
- 1065.0 FINANCIAL/ADMIN MATTERS**
- 1065.1 Finance update, including income received since last meeting
- 1065.2 Internal control. Report on procedures since last meeting

1066.0 ACCOUNTS FOR PAYMENT:

Halkett	Salary	746.24
HMRC	PAYE	210.73
Halkett	Office rent	17.00
Design to Print	Messenger printing	159.00
LC Hedging	Grass cutting contract x 2 invoices	1239.84
G Fellows	Website annual plan	129.60
NCALC	Chair course – J Thomason, Lowdown – G Fellows	69.60
Freya Davies	Course – Unleashing power of Local Councils to tackle climate emergency	52.04
M Freeman	Playing field /Closed C/yard mowing	474.00
	Total	3098.05

1067.0 PLANNING

- 1067.1 Appeal: To note that 2023/8070/OUT. 1 High Street. Outline application (with all matters reserved apart from access) for a single detached dwelling with garage, has gone to Appeal.
- 1067.2 Application: 2024/1627/FULL. Huntershields, The Avenue. Change of use from dwelling house (Use Class C3) to C2-C3

1068.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 1068.1 Brodie Lodge Playing Field
- 1068.2 Millennium Hall
- 1068.3 Commonwealth Flags and Disaster Relief Fund
- 1068.4 Charities

1069.0 CORRESPONDENCE RECEIVED

- | | | |
|----|-------------|--|
| a. | Resident | Ongoing complaint re Nether Lane and High Street. 1063 |
| b. | Utility Aid | Issues with SSE. 1063 |
| c. | Messenger | Request to take paying ads. 1064.5 |
| d. | WNC | Planning Appeal/Application. 1067.1/2 |
| e. | Resident | Planned party at Flore House. Noted. |

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

1070.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: Sep 10th, Oct 8th, Nov 12

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
9th JULY 2024 at 7.30 pm

PRESENT: Councillors: Mrs Kathryn Baines, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
 Unitary Cllr Mr Charles Morton
 4 Members of the public present (two left after item 1063.4)

Acceptance of Apologies for absence: Councillors: Mr Andy Anderson, Mr Kev Beasley
 Unitary Cllr Mr Phil Bignell

Chair: Mrs Christine Littlewood

1060.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
1061.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Two residents came to speak about the Messenger. • Resident: Asked what a judicial review was relating to the Broughton Road application – Cllr Higginson explained what it involved. • Resident came to listen to item 1063.5 • Cllr Morton advised about a recent general meeting with Highways • 	
1062.0	To approve the minutes of the Meeting of the Parish Council held on 11th June 2024. The minutes were agreed as an accurate record of the meeting.	
1062.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: Cllr Thomason reported that WNC had been around and jetted the drains including those causing issues ie by the school, Hillside Road, Sutton Street and adjacent the hotel. Drains adjacent to the Millennium Hall: adjacent resident advised that he was not prepared to contribute at this time. Cllr Thomason advised that all was flowing well here so would be monitored. • Climate Group: Chair has attended the Local Nature Restoration Strategy meeting at WNC. • High Street: Still waiting for costings. • Resident: re Nether Lane/High Street. Noted. No further responses to be sent • SSE: Noted change in computer set up, no invoices received since beginning of April. 	
1063.0	GENERAL CORRESPONDENCE	
1063.1	Handrail extension, Ram Bank: September agenda	Sept
1063.2	Grass cutting: Cllr Littlewood met with contactor and contractor rectified areas that were not up to standard. Council happy to continue.	
1063.3	Field behind layby: Cllr Morton advised that he has had no response to his contact regarding an update. Cllr Fellows asked about requesting FOI for all paperwork relating to this since we advised the issues last year. Cllr Morton advised that he would chase up his email. Councillors agreed to wait till the September meeting to see whether anything had been done. Agenda item for September	Sept
1063.4	Business advertising in Messenger. Editor for the Messenger advised that she was happy to include a directory of only Flore businesses in the Messenger. Copy for this would be done by another resident and would be a list of business types, contacts etc. Cost likely to be around £10 per business per month. Messenger to invoice, costs to offset the printing costs. Further details to be worked on. Policy on charging, to be included at next meeting.	Sept
1063.5	Planting of trees on bypass. Cllr Morton advised that WNC were aware of this and up to date. Council agreed to email WNC to follow up otherwise this could slip to next year.	Clerk
1064.0	FINANCIAL MATTERS	
1064.1	Finance update. It was reported that as at 30 th June the Council had £47,451.58 in the bank account. Income received - nil. There were no matters arising. Reserves: approx. £22,500. Figures accepted.	
1064.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	

1065.0 | ACCOUNTS FOR PAYMENT**July payments**

Halkett	Salary	746.24
HMRC	PAYE	210.73
Halkett	Office rent	17.00
Design to Print	Messenger	159.00
LC Hedging	Grass cutting x 2 invoices	1239.84
G Fellows	Website annual plan	129.60
NCALC	Chair course – J Thomason, Lowdown – G Fellows	69.60
Freya Davies	Course – Unleashing power of Local Councils to tackle climate emergency	52.04
M Freeman	Playing field/Closed C/yard mowing	474.00
	Sub-total	3098.05

1067.0 | PLANNING

- 1067.1 Appeal: 2024/0870/OUT. 1 High Street. Outline application (with all matters reserved apart from access) for a single detached dwelling with garage, has gone to Appeal. Noted
- 1067.2 Application: 2024/1627/FULL. Huntershields, The Avenue. Change of use from dwelling house (Use Class C3) to C2-C3. The Council has no objections to this application as it does not contravene the Neighbourhood Plan.

1068.0 | REPORTS FROM VILLAGE ORGANISATIONS

- 1068.1 Brodie Lodge. Next car boot August. Brodie Lodge celebrates its 25 year anniversary since the Trustees took over the management of the playing field on the 21st July.
- 1068.2 Millennium Hall. Nothing to report
- 1068.3 Commonwealth Flags and Disaster Relief Fund: Flags flying well
- 1068.4 Charities: Nothing to report

1069.0 | CORRESPONDENCE RECEIVED

- a. Resident Ongoing complaint re Nether Lane and High Street. 1063
- b. Utility Aid Issues with SSE. 1063
- c. Messenger Request to take paying ads. 1064.5
- d. WNC Planning appeal/application. 1067.1/2
- e. Resident Planned party at Flore House. Noted
- NCALC Updates and Training
- WNC Town & Parish Briefing
- WNC Media Updates
- WNC weekly planning register
- ACRE newsletter

1070.0 | CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- Resident enquiry re possible breach in conservation area. Noted and advised to contact WNC.
- WNC: Notification that WND/2022/1061. The Hollies, 4 Kings Lane – demolish and rebuild a Victorian washhouse with the addition of a new extension and glazed link between the house and washhouse. An insertion of a new staircase to the loft space and loft conversion, which went to Appeal, has been dismissed.

Date of next meetings: 10th September, 8th October,

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates
 Handrail extension Ram Bank
 Field behind layby enforcement update
 Policy on charging for advertising in Messenger

The meeting closed at 2010 hrs

FLORE PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
10TH DECEMBER 2024 at 7.00 pm

PRESENT: Councillors: Mrs Kathryn Baines, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
No members of the public present

Acceptance of Apologies for absence: Councillor: Mr Tom Higginson

Chair: Mrs Christine Littlewood

2004.0 | **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** No interested declared.

2005.0 | **Public Forum:** for parishioners and reports by Unitary Councillors: No one present

2006.0 | **PLANNING**

2006.1 | **Application: 2024/5453/FULL. Hadland House Farm, Hillside Road.**

Change of use from workshop./office to furnished holiday let/air B&B

The Parish Council has no objections to this application which will not affect the street scene and is in line with the Neighbourhood Plan.

2006.2 | Application received after agenda published but responded to due to time constraints

Application: 2024/5652/TCA, 60 Sutton Street.

Work to trees in a conservation area.

The Parish Council has no objections to this work being carried out which is necessary for the health of the trees.

2007.0 | **FINANCIAL**

2007.1

Budget/Precept. To consider the budget/precept proposals as submitted by the Finance Group
The budget and precept figures were given to the Councillors and discussed at length. Cllr Levell asked if some money could be put aside for work on the High Street, which could include weight limit restrictions. Following discussion, it was agreed:

- That the current proposals for the High Street work, sent to WNC, would stay the same and be paid for out of the S106 money which they hold.
- The Budget of £42,260 would remain the same, likewise the Precept request of £42,260. Figures attached to these minutes
- Earmarked reserves. Some pots would be reallocated to High Street work which would include the weight limit. Current CIL money is to be included.

Council to further discuss the proposed weight limit in the New Year. There could be matched funding available but cannot be confirmed at present. If all this does not work, the earmarked reserves would be transferred back to the original pots.

2007.2 | Payment of invoices. All agreed. Invoices paid under the Power of Competence.

Halkett	Salary	£769.50/ office rent £17	£ 786.50	Paid 20 Dec
HMRC	PAYE		£ 220.54	
Design to Print	Messenger		£ 195.00	
Millennium Hall	Library rent		£ 75.00	
C Littlewood	Wreath		£ 20.00	
Unity Trust	Bank charges		£ 6.00	Paid by DD 31 st Dec
SSE	Street light supply		£	TBC Paid by VDD 31 st Dec
		Total	£1,303.04	

Date of next meeting: 21st January 2025

The meeting closed at 1940 hrs

Budget & Precept Request 2025/26

	Current Budget 2024/25	Proposed Budget 2025/26	Comments
Grass cutting – Playing fields	1,700.00	1,700.00	
Grass cutting – PCC/URC	770.00	770.00	Split 350/420 split (URC/PCC)
Grass cutting - Highways	6,750.00	8,000.00	To cover additional cuts if needed
Closed Churchyard	0.00	0.00	
Trees*	1,000.00	0.00	Church trees have TPOs on
Grass cutting	950.00	950.00	
Memorial garden *	0.00	1,000.00	Been using money in reserves
Highways/Verge maintenance	500.00	500.00	Weed spraying and rut filling
Biodiversity/climate change*	0.00	0.00	Money in reserves
General maintenance	100.00	100.00	Small jobs ie painting
Environment totals	11,770.00	13,020.00	
Lighting maintenance	1,000.00	0.00	10 year guarantee on LEDS from 2020
Lighting replacements/new*	0.00	1,250.00	Will use one loan repayment figure on top of this figure for following years.
Lighting supply	2,200.00	2,200.00	12months of agreed contract price
Bus Shelters	200.00	0.00	
Seats*	500.00	0.00	
Bins	700.00	750.00	£325 per year emptying (per bin)
Flagpoles*	400.00	750.00	Purchase of new/replacement flags
Planters	50.00	50.00	
Cenotaph	0.00	500.00	Repair of surround
Council Asset Totals	5,050.00	5,500.00	
Clerk's salary	11,600.00	12,350.00	Scale Point 34 plus backpay
Clerk's Office costs	210.00	210.00	
NI employers' contribution	300.00	500.00	
Employees Totals	12,110.00	13,060.00	
Office Costs	300.00	400.00	1/3 share of office costs with Weedon PC
Chair's Allowance	200.00	200.00	
Loan repayment – Salix	3,660.00	1,830.00	Last payment due August 25
Subscriptions	1,000.00	1,000.00	
Training	500.00	500.00	
Insurance	800.00	850.00	
Audits	600.00	600.00	
Meeting Room Hire	300.00	350.00	library / AGM
Messenger	1,650.00	1,700.00	
Grants*	500.00	500.00	
Bank Charges	80.00	100.00	
New village hall/land*	1,000.00	1,250.00	Money in reserves
Elections*	500.00	500.00	
Contingency	750.00	750.00	
Website	100.00	0.00	Money in reserves
Office equipment*	0.00	150.00	
Office/General Totals	11,940.00	10,680.00	
Flooding issues*	0.00	0.00	
High Street work*	0.00	0.00	Reserve pots reallocated
Miscellaneous expenditure	0.00	0.00	
Proposed budget	40,870.00	42,260.00	An increase of 3.40%
Use of income	0.00	0.00	
Use of reserves	0.00	0.00	
Proposed precept request	40,870.00	42,260.00	

The **Budget for 2025/26** confirmed to be **£42,260.00** no income or reserves are to be used to offset this figure the proposed **Precept** request is the same. This would equate to rise of 3.40% on last year's figure.

* Earmarked pots of funds – money transferred to reserves for this purpose not into the main pot of reserves

FLORE PARISH COUNCIL


Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

4th December 2024

Dear Councillor

This is your summons to the **Extraordinary Meeting of the Parish Council** to be held on **Tuesday 10th December 2024 at 7.00 pm in the United Reformed Church Schoolroom**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

2004.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

2005.0 **Public Forum** for parishioners and reports by Unitary Councillors

2006.0 PLANNING

2006.1 **Application:** 2024/5453/FULL Hadland House Farm, Hillside Road
Change of use from workshop/office to furnished holiday let/air B&B

2007.0 FINANCIAL

2007.1 **Budget / Precept.** To consider the budget/precept proposals as submitted by the finance group

2007.2 To consider payment of invoices:

S Halkett	Salary£769.50/ office rent £17	£ 786.50
HMRC	PAYE	£ 220.54
Design to Print	Messenger	£ 195.00
Millennium Hall	Library rent	£ 75.00
C Littlewood	Wreath	£ 20.00
	Total	£1,297.04

Date of next full Council meetings: January 21st 2025

FLORE PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 10TH DECEMBER 2024 at 7.00 pm

PRESENT: Councillors: Mrs Kathryn Baines, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
No members of the public present

Acceptance of Apologies for absence: Councillor: Mr Tom Higginson

Chair: Mrs Christine Littlewood

2004.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** No interested declared.

2005.0 **Public Forum:** for parishioners and reports by Unitary Councillors: No one present

2006.0 **PLANNING**

2006.1 **Application: 2024/5453/FULL. Hadland House Farm, Hillside Road.**

Change of use from workshop./office to furnished holiday let/air B&B

The Parish Council has no objections to this application which will not affect the street scene and is in line with the Neighbourhood Plan.

2006.2 Application received after agenda published but responded to due to time constraints

Application: 2024/5652/TCA, 60 Sutton Street.

Work to trees in a conservation area.

The Parish Council has no objections to this work being carried out which is necessary for the health of the trees.

2007.0 **FINANCIAL**

2007.1

Budget/Precept. To consider the budget/precept proposals as submitted by the Finance Group
The budget and precept figures were given to the Councillors and discussed at length. Cllr Levell asked if some money could be put aside for work on the High Street, which could include weight limit restrictions. Following discussion, it was agreed:

- That the current proposals for the High Street work, sent to WNC, would stay the same and be paid for out of the S106 money which they hold.
- The Budget of £42,260 would remain the same, likewise the Precept request of £42,260. Figures attached to these minutes
- Earmarked reserves. Some pots would be reallocated to High Street work which would include the weight limit. Current CIL money is to be included.

Council to further discuss the proposed weight limit in the New Year. There could be matched funding available but cannot be confirmed at present. If all this does not work, the earmarked reserves would be transferred back to the original pots.

2007.2 Payment of invoices. All agreed. Invoices paid under the Power of Competence.

Halkett	Salary	£769.50/ office rent £17	£ 786.50	Paid 20 Dec
HMRC	PAYE		£ 220.54	
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C Littlewood	Wreath		£ 20.00	
Unity Trust	Bank charges		£ 6.00	Paid by DD 31 st Dec
SSE	Street light supply		£ TBC	Paid by VDD 31 st Dec
		Total	£1,303.04	

Date of next meeting: 21st January 2025

The meeting closed at 1940 hrs

Budget & Precept Request 2025/26

	Current Budget 2024/25	Proposed Budget 2025/26	Comments
Grass cutting – Playing fields	1,700.00	1,700.00	
Grass cutting – PCC/URC	770.00	770.00	Split 350/420 split (URC/PCC)
Grass cutting - Highways	6,750.00	8,000.00	To cover additional cuts if needed
Closed Churchyard	0.00	0.00	
Trees*	1,000.00	0.00	Church trees have TPOs on
Grass cutting	950.00	950.00	
Memorial garden *	0.00	1,000.00	Been using money in reserves
Highways/Verge maintenance	500.00	500.00	Weed spraying and rut filling
Biodiversity/climate change*	0.00	0.00	Money in reserves
General maintenance	100.00	100.00	Small jobs ie painting
Environment totals	11,770.00	13,020.00	
Lighting maintenance	1,000.00	0.00	10 year guarantee on LEDS from 2020
Lighting replacements/new*	0.00	1,250.00	Will use one loan repayment figure on top of this figure for following years.
Lighting supply	2,200.00	2,200.00	12months of agreed contract price
Bus Shelters	200.00	0.00	
Seats*	500.00	0.00	
Bins	700.00	750.00	£325 per year emptying (per bin)
Flagpoles*	400.00	750.00	Purchase of new/replacement flags
Planters	50.00	50.00	
Cenotaph	0.00	500.00	Repair of surround
Council Asset Totals	5,050.00	5,500.00	
Clerk's salary	11,600.00	12,350.00	Scale Point 34 plus backpay
Clerk's Office costs	210.00	210.00	
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Chair's Allowance	200.00	200.00	
Loan repayment – Salix	3,660.00	1,830.00	Last payment due August 25
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Training	500.00	500.00	
Insurance	800.00	850.00	
Audits	600.00	600.00	
Meeting Room Hire	300.00	350.00	library / AGM
Messenger	1,650.00	1,700.00	
Grants*	500.00	500.00	
Bank Charges	80.00	100.00	
New village hall/land*	1,000.00	1,250.00	Money in reserves
Elections*	500.00	500.00	
Contingency	750.00	750.00	
Website	100.00	0.00	Money in reserves
Office equipment*	0.00	150.00	
Office/General Totals	11,940.00	10,680.00	
Flooding issues*	0.00	0.00	
High Street work*	0.00	0.00	Reserve pots reallocated
Miscellaneous expenditure	0.00	0.00	
Proposed budget	40,870.00	42,260.00	An increase of 3.40%
Use of income	0.00	0.00	
Use of reserves	0.00	0.00	
Proposed precept request	40,870.00	42,260.00	

The **Budget for 2025/26** confirmed to be **£42,260.00** no income or reserves are to be used to offset this figure the proposed **Precept** request is the same. This would equate to rise of 3.40% on last year's figure.

* Earmarked pots of funds – money transferred to reserves for this purpose not into the main pot of reserves

FLORE PARISH COUNCIL


Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: flopec@btinternet.com

7th November 2024

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 12th November at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mrs Christine Littlewood

Acceptance of Apologies for absence

1093.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

1094.0 Public Forum for parishioners and reports by Unitary Councillors

1095.0 To approve the minutes of the Meeting of the Parish Council held on 8th October 2024

1096.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, High Street, Climate Change Summit updates
- NCALC AGM, emailed to Cllrs
- To note letter from Rt Hon Stuart Andrew MP giving contact details

1097.0 To deal with general correspondence which may require a decision

1097.1 To consider a quote for the handrail extension on Ram Bank. *(Another contractor looking at this and will come back to us if able to undertake, prices not received yet).*

1097.2 To note WNC's enforcement action on the field behind the layby

1097.3 To note correspondence re tree planting around the bypass

1097.4 To consider work to the Memorial surround including refixing loose posts into ground

1097.5 To consider whether the Police's Street Watch campaign is suitable for Flore

1097.6 To consider re-adding the White Hart to the Asset of Community Value list

1097.7 To consider the Health & Wellbeing survey

1098.0 FINANCIAL/ADMIN MATTERS

1098.1 Finance update, including income received since last meeting

1098.2 Internal control. Report on procedures since last meeting

1098.3 Precept/Budget: To note the Precept request paperwork has been received. Budget/Precept meeting date TBC

1099.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

SSE	Street light electricity (Variable Direct Debit) October payment	196.92
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To be considered and agreed at the meeting

Halkett	Salary incl backpay to April	922.64
HMRC	PAYE	298.78
Halkett	Office rent	17.00
LC Hedging	Grass cutting	619.92
Chris Littlewood	Chairman's allowance – phone/travel/meeting venue etc	200.00
Zephyr/Geoff Fellows	Finials/tools for flagpoles	131.88
Thomas Drinkwater	Tree planting in memorial garden	55.00
Weedon Bec Parish Council	Telephone/broadband/Office cost, photocopying	296.50
URC	Grass cutting donation	350.00
PCC	Grass cutting donation	420.00
Unity Trust	Changes to charges	6.00
Design to Print	Messenger printing	159.00
	Total	3476.72

December payments – figures to be Agendered retrospectively in January (known, regular payments as no meeting held in December)

Salix	Loan repayment (Fixed Direct Debit – 1 st December)	3750.00
Halkett	Salary	TBC
HMRC	PAYE	TBC
Halkett	Office rent	TBC
Design to Print	Messenger printing	TBC
Unity Trust	Bank Charges	TBC

2000.0 PLANNING

2000.1 **Application: 2024/4948/LBC.** 11 The Green. Fit stairlift by removing door, modern leg and small modern insert. All original wood features retained including head above door.

2000.2 **Application: 2024/5001/FULL.** The Garden House, The Avenue. Single storey kitchen extension

2000.3 **Application: 2024/5060/FULL.** 18 Hillside Road. Proposed replacement of the existing bungalow and outbuildings with a self-build bungalow and detached garage with study/WC above

2000.4 To note the recent, overturned decision on the Brighton Road development (Cora)

2001.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

2001.1 Brodie Lodge Playing Field

2001.2 Millennium Hall

2001.3 Commonwealth Flags and Disaster Relief Fund

2001.4 Charities

2002.0 CORRESPONDENCE RECEIVED

- a. MP Introduction letter. 1096
- b. Police Street Watch initiative. 1097.5
- c. WNC Asset of community value. 1097.6
- d. NCALC Health & Wellbeing survey. 1097.7
- e. WNC Precept papers. 1098.3
- f. WNC Planning applications x 3. 2000 (1,2,3)

NCALC Updates and Training

WNC Town & Parish Briefing

WNC Media Updates

WNC weekly planning register

ACRE newsletter

2003.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**Items for inclusion at the next meeting**

Date of next full Council meetings: **January 21st 2025 (third Tuesday)**

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
12th NOVEMBER 2024 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Tom Higginson,
Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
Public: 3 Members of the public present

Acceptance of Apologies for absence: Councillors: Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows,
Mr Geoff Holden
Unitary Cllrs Mr Phil Bignell, Mr Charles Morton

Chair: Mrs Christine Littlewood
Cllr Littlewood advised the meeting of the death of Ex-Cllr Mr Peter Jones who served on the Council for numerous
years and was a regular member of the public after that.

1093.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared	
1094.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Resident asked if there could be a footpath across the crossroads at Weedon at the bottom of Flore Hill – Clerk to email WNC • Resident advised that he has been looking after the small bridge on the road to the Canal, sanding and painting the railings, cutting back vegetation, and that today's work would be the last time he will be doing it – he wants to retire. The Councillors thanked him for all his hard work for the community and also for his help with other projects, helping to cut back hedging, cutting back vegetation and planting bulbs. • Cllr Bignell sent over notes prior to the meeting regarding WNC's budget, 5 year plan, and peer review. He expressed dismay about the recent approval of the application at Brington Road – Cllr Littlewood read out his statement. 	Clerk
1095.0	To approve the minutes of the Meeting of the Parish Council held on 8th October 2024. The minutes were agreed as an accurate record of the meeting.	
1096.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: Cllr Thomason advised that he is still trying to liaise with local villages to get a coordinated effort in the event of flooding issues. He is also in contact with Environment Agency regarding trees over the river. • Climate Group: Brief details of the WNC Climate Summit were given to Cllrs. Noted • High Street: The Council agreed to go with the three 'works' identified by WNC. These would be two single chicanes, one located at the rear of Capell Rise and one before Brington Road, (both priorities would be the opposite 'flow of traffic' to the existing chicanes); work at the west side of the High Street at the entry to the village which would be the implementation of a 'gateway' feature, associated white lining and signage with new road markings. It was confirmed that WNC could potentially 'match fund this work from the Rural Traffic Calming budget, original funding is also held by WNC under S106. Council to also push for the weight restrictions on the High Street. Clerk to write to see whether dropped kerbs could be installed at the Bricketts Lane junction with High Street to enable wheelchairs/pushchairs to access the footpath throughout its entirety. • NCALC AGM details from meeting were emailed to Cllrs for info. Noted • Rt Hon Stuart Andrew MP had sent around a letter of introduction. Noted 	Clerk Clerk
1097.0	GENERAL CORRESPONDENCE	
1097.1	Handrail extension, Ram Bank. New contractor looking to see what he can find and will come back to us if he can undertake this work	January
1097.2	Land behind Holiday Inn: WNC advised they have visited the site on numerous occasions, and it is an ongoing investigation. Plot owners have been written to but not all plots are registered yet. There are no applications in on this site yet. The owner of the garage site has been asked to remove all vehicles from the land	February follow up
1097.3	Bypass Tree planting: WNC is progressing this, and the second phase of more extensive grass cutting will happen shortly. Tree planting/seeding like to commence in December.	January

1097.4	Memorial Surround work. Quote not received.		January
1097.5	Street Watch campaign. Noted,		
1097.6	Asset of Community Value. It was agreed not to add this to the register at the present time.		
1097.7	Health & Wellbeing survey. Noted		
1098.0	FINANCIAL MATTERS		
1098.1	Finance update. It was reported that as at 31 st October the Council had £55,443.80 in the bank account. Income received £300 Messenger adverts. There were no matters arising. Reserves: approx. £18,000. Figures accepted. Cllr Levell asked which budget the bus shelter was paid in, confirmed as CIL income used.		
1098.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.		
1098.3	Precept Budget. Noted that paperwork has been received from WNC for this. Finance group to set date for meeting		
1099.0	ACCOUNTS FOR PAYMENT		
	Accumulated invoice for year to date – new contract		
	SSE Street light electricity (Oct)	196.92	
	Agreed at meeting		
	Halkett Salary incl backpay to April 24	922.64	
	HMRC PAYE	298.78	
	Halkett Office rent	17.00	
	LC Hedging Grass cutting	619.92	
	Chris Littlewood Chair allowance (phone/travel/meetings)	200.00	
	Zephyr Finials/tools for flagpoles	131.88	
	Thomas Drinkwater Tree planting memorial ground	55.00	
	Weedon Bec PC Telephone/broadband/office costs	296.50	
	URC Grass cutting donation	350.00	
	PCC Grass cutting donation open churchyard	420.00	
	Unity Trust Bank charges	6.00	
	Design to Print Messenger printing	159.00	
		3476.72	
	Received after agenda published		
	Norse Bin emptying	402.96	
		Total 402.96	
		Monthly Total 3879.68	
	December payments		
	Will be Retrospectively Agendered in January (no planned Council meeting in December)		
	SALIX Loan for street lights (Fixed Direct Debit)	3750.00	
	Halkett Salary	TBC	
	HMRC PAYE	TBC	
	Halkett Office rent	17.00	
	Design to Print Messenger	TBC	
	Unity Trust Bank charges	TBC	
2000.0	PLANNING		
2000.1	Application: Retrospective: 2024/4948/LBC. 11 The Green. Fit stairlift by removing door, modern leg and small modern insert. All original wood features retained including head above door. The Council has no objections to this application. It seems that care has been taken to ensure a minimum of impact on the interior of the dwelling.		
2000.2	Application: 2024/5001/FULL. The Garden House. The Avenue. Single storey kitchen extension. The Council has no objections to this application which is inline with the Neighbourhood Plan. The style, symmetry and materials are all in-keeping with the existing property and it is not visible from the road.		
2000.3	Application: 2024/5060/FULL. 18 Hillside Road. Proposed replacement of the existing bungalow and outbuildings with a self-build bungalow and detached garage with sturdy/WC above. The Council has no objections to this application which complies with the Neighbourhood Plan. It fits in to the surroundings and is a good example of design.		
2000.4	Brington Road Development – overturned decision at High Court. Council disappointed with this turn of events and totally disagree with the judge's decision to overturn the Planning Inspector which they		Clerk

thought was illogical. Council to be on lookout for planning application to ensure there is 40% of the affordable housing on the site. Unitary Cllrs to be asked to inform Council when this Reserved Matters application is to be consulted on.

2001.0 REPORTS FROM VILLAGE ORGANISATIONS

- 2001.1 Brodie Lodge. AGM in December
- 2001.2 Millennium Hall. Nothing to report
- 2001.3 Commonwealth Flags and Disaster Relief Fund: Flags flying well. Group looking to trial flying the village and county flags in the Spring, when no national flags flying.
- 2001.4 Charities: Flore Charity paid £400 to two students and £100 to a relief in need request. Richard Capell held its AGM and elected Mike Penn as its chair. Parish Cllr Chris Littlewood and PCC representative Ann Maud were welcomed as new Trustees.

2002.0 CORRESPONDENCE RECEIVED

- a. MP Introduction letter. 1096
- b. Police Street Watch initiative. 1097.5
- c. WNC Asset of community value. 1097.6
- d. NCALC Health & Wellbeing survey. 1097.7
- e. WNC Precept papers. 1098.3
- f. WNC Planning applications x 3. 2000 (1,2,3)

NCALC Updates and Training
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2003.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

WNC: Rough sleepers in parish – nil return submitted
WNC: Highways OFG. Noted will be looked at
WNC: Notification: 2024/2066/MAF. Land between Glassthorpe Solar Farm and Northampton West Substation – installation of underground electrical connection and communication cables extending between the consented Glassthorpe Solar Farm and Northampton West Substation – will be considered by the WNC Strategic Planning Committee on 19th November. Noted

Date of next meetings: 21st January 2025, (no meeting in December),

Items for inclusion on next meeting's agenda.

Flood Warden and High Street work updates
Climate Group (only if something to report)
Trees on bypass further update - January
Handrail extension on Ram Bank - January
Field behind layby enforcement update - February

The meeting closed at 2025 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

4th December 2024

Dear Councillor

This is your summons to the **Extraordinary Meeting of the Parish Council** to be held on **Tuesday 10th December 2024 at 7.00 pm in the United Reformed Church Schoolroom**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

2004.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

2005.0 Public Forum for parishioners and reports by Unitary Councillors

2006.0 PLANNING

2006.1 **Application:** 2024/5453/FULL Hadland House Farm, Hillside Road
Change of use from workshop/office to furnished holiday let/air B&B

2007.0 FINANCIAL

2007.1 **Budget / Precept.** To consider the budget/precept proposals as submitted by the finance group

2007.2 To consider payment of invoices:

S Halkett	Salary£769.50/ office rent £17	£ 786.50
HMRC	PAYE	£ 220.54
Design to Print	Messenger	£ 195.00
Millennium Hall	Library rent	£ 75.00
C Littlewood	Wreath	£ 20.00
	Total	£1,297.04

Date of next full Council meetings: January 21st 2025

FLORE PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
10TH DECEMBER 2024 at 7.00 pm

PRESENT: Councillors: Mrs Kathryn Baines, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
No members of the public present

Acceptance of Apologies for absence: Councillor: Mr Tom Higginson

Chair: Mrs Christine Littlewood

2004.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. No interested declared.

2005.0 Public Forum: for parishioners and reports by Unitary Councillors: No one present

2006.0 PLANNING

2006.1 Application: 2024/5453/FULL. Hadland House Farm, Hillside Road.

Change of use from workshop./office to furnished holiday let/air B&B

The Parish Council has no objections to this application which will not affect the street scene and is in line with the Neighbourhood Plan.

2006.2 Application received after agenda published but responded to due to time constraints

Application: 2024/5652/TCA. 60 Sutton Street.

Work to trees in a conservation area.

The Parish Council has no objections to this work being carried out which is necessary for the health of the trees.

2007.0 FINANCIAL

2007.1

Budget/Precept. To consider the budget/precept proposals as submitted by the Finance Group
The budget and precept figures were given to the Councillors and discussed at length. Cllr Levell asked if some money could be put aside for work on the High Street, which could include weight limit restrictions. Following discussion, it was agreed:

- That the current proposals for the High Street work, sent to WNC, would stay the same and be paid for out of the S106 money which they hold.
- The Budget of £42,260 would remain the same, likewise the Precept request of £42,260. Figures attached to these minutes
- Earmarked reserves. Some pots would be reallocated to High Street work which would include the weight limit. Current CIL money is to be included.

Council to further discuss the proposed weight limit in the New Year. There could be matched funding available but cannot be confirmed at present. If all this does not work, the earmarked reserves would be transferred back to the original pots.

2007.2 Payment of invoices, All agreed. Invoices paid under the Power of Competence.

Halkett	Salary£769.50/ office rent £17	£ 786.50	Paid 20 Dec
HMRC	PAYE	£ 220.54	
Design to Print	Messenger	£ 195.00	
Millennium Hall	Library rent	£ 75.00	
C Littlewood	Wreath	£ 20.00	
Unity Trust	Bank charges	£ 6.00	Paid by DD 31 st Dec
SSE	Street light supply	£	TBC Paid by VDD 31 st Dec
	Total	£1,303.04	

Date of next meeting: 21st January 2025

The meeting closed at 1940 hrs

Budget & Precept Request 2025/26

	Current Budget 2024/25	Proposed Budget 2025/26	Comments
Grass cutting – Playing fields	1,700.00	1,700.00	
Grass cutting – PCC/URC	770.00	770.00	Split 350/420 split (URC/PCC)
Grass cutting - Highways	6,750.00	8,000.00	To cover additional cuts if needed
Closed Churchyard	0.00	0.00	
Trees*	1,000.00	0.00	Church trees have TPOs on
Grass cutting	950.00	950.00	
Memorial garden *	0.00	1,000.00	Been using money in reserves
Highways/Verge maintenance	500.00	500.00	Weed spraying and rut filling
Biodiversity/climate change*	0.00	0.00	Money in reserves
General maintenance	100.00	100.00	Small jobs ie painting
Environment totals	11,770.00	13,020.00	
Lighting maintenance	1,000.00	0.00	10 year guarantee on LEDS from 2020
Lighting replacements/new*	0.00	1,250.00	Will use one loan repayment figure on top of this figure for following years.
Lighting supply	2,200.00	2,200.00	12months of agreed contract price
Bus Shelters	200.00	0.00	
Seats*	500.00	0.00	
Bins	700.00	750.00	£325 per year emptying (per bin)
Flagpoles*	400.00	750.00	Purchase of new/replacement flags
Planters	50.00	50.00	
Cenotaph	0.00	500.00	Repair of surround
Council Asset Totals	5,050.00	5,500.00	
Clerk's salary	11,600.00	12,350.00	Scale Point 34 plus backpay
Clerk's Office costs	210.00	210.00	
NI employers' contribution	300.00	500.00	
Employees Totals	12,110.00	13,060.00	
Office Costs	300.00	400.00	1/3 share of office costs with Weedon PC
Chair's Allowance	200.00	200.00	
Loan repayment – Salix	3,660.00	1,830.00	Last payment due August 25
Subscriptions	1,000.00	1,000.00	
Training	500.00	500.00	
Insurance	800.00	850.00	
Audits	600.00	600.00	
Meeting Room Hire	300.00	350.00	library / AGM
Messenger	1,650.00	1,700.00	
Grants*	500.00	500.00	
Bank Charges	80.00	100.00	
New village hall/land*	1,000.00	1,250.00	Money in reserves
Elections*	500.00	500.00	
Contingency	750.00	750.00	
Website	100.00	0.00	Money in reserves
Office equipment*	0.00	150.00	
Office/General Totals	11,940.00	10,680.00	
Flooding issues*	0.00	0.00	
High Street work*	0.00	0.00	Reserve pots reallocated
Miscellaneous expenditure	0.00	0.00	
Proposed budget	40,870.00	42,260.00	An increase of 3.40%
Use of income	0.00	0.00	
Use of reserves	0.00	0.00	
Proposed precept request	40,870.00	42,260.00	

The **Budget for 2025/26** confirmed to be **£42,260.00** no income or reserves are to be used to offset this figure the proposed **Precept** request is the same. This would equate to rise of 3.40% on last year's figure.

* Earmarked pots of funds – money transferred to reserves for this purpose not into the main pot of reserves

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4th December 2024

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	Total	£1,297.04

Date of next full Council meetings: January 21st 2025

FLORE PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
10TH DECEMBER 2024 at 7.00 pm

PRESENT: Councillors: Mrs Kathryn Baines, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
No members of the public present

Acceptance of Apologies for absence: Councillor: Mr Tom Higginson

Chair: Mrs Christine Littlewood

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Council to further discuss the proposed weight limit in the New Year. There could be matched funding available but cannot be confirmed at present. If all this does not work, the earmarked reserves would be transferred back to the original pots.

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Date of next meeting: 21st January 2025

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Insurance	800.00	850.00	
Audits	600.00	600.00	
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Grants*	500.00	500.00	
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Elections*	500.00	500.00	
Contingency	750.00	750.00	
Website	100.00	0.00	Money in reserves
Office equipment*	0.00	150.00	
Office/General Totals	11,940.00	10,680.00	
Flooding issues*	0.00	0.00	
High Street work*	0.00	0.00	Reserve pots reallocated
Miscellaneous expenditure	0.00	0.00	
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