

# FLORE PARISH COUNCIL

## MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 10<sup>TH</sup> DECEMBER 2024 at 7.00 pm

**PRESENT:** Councillors: Mrs Kathryn Baines, Mr Geoff Fellows, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason  
No members of the public present

Acceptance of Apologies for absence: Councillor: Mr Tom Higginson

Chair: Mrs Christine Littlewood

**2004.0** **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** No interested declared.

**2005.0** **Public Forum:** for parishioners and reports by Unitary Councillors: No one present

### 2006.0 PLANNING

2006.1 **Application: 2024/5453/FULL. Hadland House Farm, Hillside Road.**

Change of use from workshop./office to furnished holiday let/air B&B

The Parish Council has no objections to this application which will not affect the street scene and is in line with the Neighbourhood Plan.

2006.2 Application received after agenda published but responded to due to time constraints

**Application: 2024/5652/TCA. 60 Sutton Street.**

Work to trees in a conservation area.

The Parish Council has no objections to this work being carried out which is necessary for the health of the trees.

### 2007.0 FINANCIAL

2007.1 Budget/Precept. To consider the budget/precept proposals as submitted by the Finance Group

The budget and precept figures were given to the Councillors and discussed at length. Cllr Levell asked if some money could be put aside for work on the High Street, which could include weight limit restrictions. Following discussion, it was agreed:

- That the current proposals for the High Street work, sent to WNC, would stay the same and be paid for out of the S106 money which they hold.
- The Budget of £42,260 would remain the same, likewise the Precept request of £42,260. Figures attached to these minutes
- Earmarked reserves. Some pots would be reallocated to High Street work which would include the weight limit. Current CIL money is to be included.

Council to further discuss the proposed weight limit in the New Year. There could be matched funding available but cannot be confirmed at present. If all this does not work, the earmarked reserves would be transferred back to the original pots.

2007.2 Payment of invoices. All agreed. Invoices paid under the Power of Competence.

Halkett	Salary£769.50/ office rent £17	£ 786.50	Paid 20 Dec
HMRC	PAYE	£ 220.54	
Design to Print	Messenger	£ 195.00	
Millennium Hall	Library rent	£ 75.00	
C Littlewood	Wreath	£ 20.00	
Unity Trust	Bank charges	£ 6.00	Paid by DD 31 <sup>st</sup> Dec
SSE	Street light supply	£	TBC Paid by VDD 31 <sup>st</sup> Dec
	Total	£1,303.04	

**Date of next meeting: 21<sup>st</sup> January 2025**

The meeting closed at 1940 hrs

## Budget & Precept Request 2025/26

	Current Budget 2024/25	Proposed Budget 2025/26	Comments
Grass cutting – Playing fields	1,700.00	1,700.00	
Grass cutting – PCC/URC	770.00	770.00	Split 350/420 split (URC/PCC)
Grass cutting - Highways	6,750.00	8,000.00	To cover additional cuts if needed
Closed Churchyard	0.00	0.00	
Trees*	1,000.00	0.00	Church trees have TPOs on
Grass cutting	950.00	950.00	
Memorial garden *	0.00	1,000.00	Been using money in reserves
Highways/Verge maintenance	500.00	500.00	Weed spraying and rut filling
Biodiversity/climate change*	0.00	0.00	Money in reserves
General maintenance	100.00	100.00	Small jobs ie painting
<b>Environment totals</b>	<b>11,770.00</b>	<b>13,020.00</b>	
Lighting maintenance	1,000.00	0.00	10 year guarantee on LEDS from 2020
Lighting replacements/new*	0.00	1,250.00	Will use one loan repayment figure on top of this figure for following years.
Lighting supply	2,200.00	2,200.00	12months of agreed contract price
Bus Shelters	200.00	0.00	
Seats*	500.00	0.00	
Bins	700.00	750.00	£325 per year emptying (per bin)
Flagpoles*	400.00	750.00	Purchase of new/replacement flags
Planters	50.00	50.00	
Cenotaph	0.00	500.00	Repair of surround
<b>Council Asset Totals</b>	<b>5,050.00</b>	<b>5,500.00</b>	
Clerk's salary	11,600.00	12,350.00	Scale Point 34 plus backpay
Clerk's Office costs	210.00	210.00	
NI employers' contribution	300.00	500.00	
<b>Employees Totals</b>	<b>12,110.00</b>	<b>13,060.00</b>	
<b>Office Costs</b>	300.00	400.00	1/3 share of office costs with Weedon PC
<b>Chair's Allowance</b>	200.00	200.00	
<b>Loan repayment – Salix</b>	3,660.00	1,830.00	Last payment due August 25
<b>Subscriptions</b>	1,000.00	1,000.00	
<b>Training</b>	500.00	500.00	
<b>Insurance</b>	800.00	850.00	
<b>Audits</b>	600.00	600.00	
<b>Meeting Room Hire</b>	300.00	350.00	library / AGM
<b>Messenger</b>	1,650.00	1,700.00	
<b>Grants*</b>	500.00	500.00	
<b>Bank Charges</b>	80.00	100.00	
<b>New village hall/land*</b>	1,000.00	1,250.00	Money in reserves
<b>Elections*</b>	500.00	500.00	
<b>Contingency</b>	750.00	750.00	
<b>Website</b>	100.00	0.00	Money in reserves
<b>Office equipment*</b>	0.00	150.00	
<b>Office/General Totals</b>	<b>11,940.00</b>	<b>10,680.00</b>	
<b>Flooding issues*</b>	0.00	0.00	
<b>High Street work*</b>	0.00	0.00	Reserve pots reallocated
<b>Miscellaneous expenditure</b>	<b>0.00</b>	<b>0.00</b>	
<b>Proposed budget</b>	<b>40,870.00</b>	<b>42,260.00</b>	<b>An increase of 3.40%</b>
<b>Use of income</b>	<b>0.00</b>	<b>0.00</b>	
<b>Use of reserves</b>	<b>0.00</b>	<b>0.00</b>	
<b>Proposed precept request</b>	<b>40,870.00</b>	<b>42,260.00</b>	

The **Budget for 2025/26** confirmed to be **£42,260.00** no income or reserves are to be used to offset this figure the proposed **Precept** request is the same. This would equate to rise of 3.40% on last year's figure.

\* Earmarked pots of funds – money transferred to reserves for this purpose not into the main pot of reserves